



## EAST WITTERING & BRACKLESHAM PARISH COUNCIL

YOU ARE HEREBY SUMMONED TO THE **PARISH COUNCIL MEETING** TO BE HELD ON  
**13<sup>TH</sup> FEBRUARY 2025 AT 7.00PM** at BRACKLESHAM BARN, BEECH AVENUE, BRACKLESHAM,  
PO20 8HU

### AGENDA

- 25.01 **Apologies**
- 25.02 **Declarations of Interest and dispensation requests**
- 25.03 **Public Questions**
- 25.04 **Minutes of the Previous Meeting Held on 12<sup>th</sup> December 2024** ([appendix 1](#))
- 25.05 **Chairman's Announcements**
- 25.06 **Update on Actions from Previous Meeting** ([appendix 2](#))
- 25.07 **Reports from District & County Councillors**
- 25.08 **Reports from Parish Councillors on meetings attended since 12<sup>th</sup> December 2024**
- 25.09 **Budget Update**
1. Bank reconciliation approval for December 2024 ([appendix 3](#))
  2. Bank reconciliation approval for January 2025 ([appendix 3.1](#))
  3. Statement of current financial position and budget monitor ([appendix 3.2](#))
  4. Summary of payments made between 01/12/24 and 31/12/24 ([appendix 3.3](#))
  5. Summary of payments made between 01/01/25 and 31/01/25 ([appendix 3.4](#))
  6. Quarterly Finance Report ([appendix 3.5](#))
- 25.10 **Introduction to our new Community Warden Dawn White**
- 25.11 **To Consider holding a VE Day Celebration on 8<sup>th</sup> May 2025** ([appendix 4](#), [4.1](#))
- 25.12 **To Consider having an NHS Laundry Drop Off Bin at Bracklesham Barn** ([appendix 5](#), [5.1](#))
- 25.13 **To Consider Adopting the Telephone Box on Cakeham Road** ([appendix 6](#), [6.1](#))
- 25.14 **To Approved the Community Warden Funding Request for 2025/26** ([appendix 7](#), [7.1](#))
- 25.15 **Update on the Bracklesham Lane Crossing**
- 25.16 **To Review the Following Policies, Schemes or Protocols**
- Community Grant Policy ([appendix 8](#))
- Equal Opportunities & Diversity Policy ([appendix 9](#))
- Health & Safety Policy ([appendix 10](#))
- Model Publication Scheme ([appendix 11](#))
- Member Officer Protocol ([appendix 12](#))

T Glithero, Parish Clerk, 7<sup>th</sup> February 2025

Members of the public are welcome to attend the meeting, however they may not speak unless invited to do so by the chairman.

\*THE COUNCIL MAY BY RESOLUTION DECIDE TO EXCLUDE THE PRESS AND PUBLIC FROM ANY PART OF THE MEETING.