



EAST WITTERING & BRACKLESHAM PARISH COUNCIL

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COMMUNITY HIGHWAYS & TRAFFIC REGULATION ORDER WORKING GROUP TERMS OF REFERENCE

1. The Community Highways & Traffic Regulation Order Working Group is an advisory group of East Wittering and Bracklesham Parish Council.
2. The group composition shall be a minimum of three and no more than four Councillors along with members of the community active in organising and planning events as required.
3. Membership of the Community Highways & Traffic Regulation Order Working Group shall be ratified at the Annual Council Meeting in May of each year.
4. The Chairman shall be elected annually by the group.
5. The Events Working Group shall be administered and managed in accordance with these Terms of Reference.
6. The Community Highways & Traffic Regulation Order Working Group shall meet at least three times a year and the meetings will be reported back to the Full Council.
7. The objective of the Community Highways & Traffic Regulation Order Working Group shall be to coordinate across the community to facilitate the successful delivery of the moving of the 30MPH limit on Bracklesham Lane nearer to the village entrance and provision of a signalled crossing at the junction of Bracklesham Lane and Stocks Lane.
8. The Community Highways and Traffic Regulation Order Working Group will not have any delegated powers but will make recommendations and report to the Full Council.
9. The Community Highways & Traffic Regulation Order Working Group remit shall extend to
 - Provide a Community Speed Watch Scheme
 - Investigate moving the 30MPH limit on Bracklesham Lane nearer to the village entrance
 - Investigate the provision of a signalled crossing at the junction of Bracklesham Lane and Stocks Lane.
10. All group correspondence shall be conducted through an officer of the Parish Council wherever possible.
11. Minutes of all meetings shall be kept by the group and forwarded to all Working Group members and all Members of the Parish Council.

Reviewed
Adopted
Minute ref.