



MINUTES OF THE PARISH COUNCIL MEETING HELD ON THURSDAY
11th APRIL 2024 AT 7.00PM AT BRACKLESHAM BARN

EWBPC
COUNCILLORS
PRESENT

Joe O'Sullivan (JOS) Vice Chair
Chris Ford (CF)
Beverley Ford (BF)
Richard Ford (RF)
Doug Holden (DH)
Deborah Picken (DP)
Pamela Kensington (PK)

OTHER
COUNCILLORS
PRESENT

Pieter Montyn WSCC Councillor (PM)
Elizabeth Hamilton CDC Councillor (EH)

APOLOGIES

Brian Reeves (BR) Joanna El- Batal (JEB)

ABSENT

Danny Grigg (DG), James Salamon (JS) Iain Ballantyne CDC Councillor (IB)

IN ATTENDANCE

Parish Clerk (TG), 5 Members of the Public

24.36 **Apologies**

Brian Reeves (BR) Joanna El-Batal (JEB)

The apologies for absence were approved. For: 7 Against: 0 Abstained: 0

24.37 **Declarations of Interest and Dispensation Requests**

None

24.38 **Public Questions**

Would it be possible to have an East Wittering village entrance sign on Stocks Lane?
Council agreed to investigate.

24.39 **Minutes of the Previous Meeting Held on 14th March 2024 ([appendix 1](#))**

The minutes of the meeting held on 14th March 2024 were agreed as a true record and will be signed by The Chair of that meeting upon his return.

24.40 **Chairman's Announcements**

Thank you to the volunteers that helped plant the Community Orchard on 21st March 2024.
Congratulations to Pieter Montyn for being voted as Chair to West Sussex County Council

24.41 Update on Actions from Previous Meeting

All completed except:

24.15 The Clerk to arrange the first meeting of the Emergency Plan Working Group (still waiting for West Wittering Parish Councils to provide a delegate).

24.34 Prepare a TRO for yellow lines to be provided at the corner of Elms Close.

24.42 Reports from District & County Councillors

EH – After attending the Local Development and Infrastructure Panel meeting yesterday advised that the Local Plan will be submitted in weeks rather than months. The Grants and Concession Panel have awarded funds to the Scout Hut in Birdham for a new kitchen and to Stubcroft Farm for a small catering unit.

PM – Thanked the Council for its congratulations and assured them his obligations to the Parish Council will not be altered. He is continuing to monitor the inspections of the wall along The Parade. Resurfacing works for Beech Avenue, Pond Road and Garden Avenue have been scheduled for 14/15th May 2024. This will be weather dependent.

24.43 Reports from Parish Councillors on meetings attended since 14/03/2024

Planning Committee met 01/04/2024

4 applications were considered with two objections Gig House Stubcroft Lane and 19 Seafield. An amended comment was also submitted regarding Church Lane West Wittering.

Booker Green Working Party met 18/03/24

A contractor was chosen to install the sleeper wall on Booker Green.

Business Plan Working Group 08/04/24

Projects were prioritised, the plan will be amended accordingly and presented to Full Council in May.

RF had recently met with a local music teacher; they visited the old youth building and interest has been shown to turning the building into a music and drama studio. WSCC have confirmed they are preparing information to allow the building to be transferred as a Community Asset and will advise once this has been completed.

24.44 Budget Update

Bank reconciliation approval for March 2024 ([appendix 2.1](#))

Statement of current financial position and budget monitor for March 2024 ([appendix 2.2](#))

Summary of payments made between 01/03/24 and 31/01/24 ([appendix 2.3](#))

Council **APPROVED** the list of payments from 01/03/24 to 31/03/24, totalling £17,357.53

Quarter 4 Budget report was noted.

- 24.45 To receive an update on the investment of Parish Council Reserves.**
CF gave an overview of the current banking arrangements and the risks involved and a brief explanation of the CCLA Public Sector Deposit Fund. A further meeting will be held with CCLA.
- 24.46 To consider moving the date of The Annual Parish Meeting**
Council **APPROVED** moving the date of the Annual Parish Meeting to 9th May 2024.
- 24.47 To Ratify the decision of The Booker Green Working Party**
Council **RATIFIED** the decision of The Booker Green Working Party to award the contract for the installation of a sleeper wall at Booker Green.
- 24.48 To agree to the costs of removing the existing skate ramp due to urgent safety implications**
RF has been able to make arrangements with a local contractor to have the existing skate ramp removed free of charge with any proceeds made from scrap value to be donated to the cost of the new skatepark. Council **APPROVED** the removal of the existing ramp.
- 24.49 To rescind minute ref 23.129 to light our beacon to commemorate the 80th anniversary of D Day**
Council **AGREED** to reinstate the minute reference RF will organise the event with the help of some members of the public.

The meeting closed at 8.00pm

Minute ref	Action	Responsible
24.38	Investigate the provision of a village entrance sign	The Clerk
24.45	Arrange a meeting between Council and CCLA	The Clerk
24.46	Arrange The Annual Parish Meeting for 9 th May 2024	The Clerk
24.47	Award the contract for the sleeper wall at Booker Green	The Clerk
24.48	Award the contract for the removal of the existing skate ramp	The Clerk
24.49	Organise the lighting of the Beacon for D Day	RF

The date of the next meeting is Thursday 9th May 2024 at 7.00pm, Bracklesham Barn



T Glithero, Parish Clerk, 12th April 2024.