



EAST WITTERING & BRACKLESHAM PARISH COUNCIL

Bracklesham Barn, Beech Avenue, Bracklesham
Bay, Chichester, PO20 8HU

Telephone: 01243 673588

enquiries@eastwitteringbrackleshampc.org.uk

MINUTES OF THE ASSETS AND OPEN SPACES COMMITTEE MEETING HELD ON 25th NOVEMBER 2019 at 10.30am AT BRACKLESHAM BARN

Present:

Cllr. B. Reeves
Cllr. E. Kott
Cllr. D. Banks
Cllr. R. Ford
Cllr J. Salamon

Apologies:

Cllr. B. Salamon

Also in attendance:

Sam Tate, Parish Clerk
Leah Kennard, Assistant Clerk
1 x members of the public and Cllr. P. Kensington

19.59 **Apologies for absence**

Cllr. B. Salamon had sent apologies.

19.60 **Declarations of Interest**

None

19.61 **Minutes of the meeting held on 23rd September 2019 and 28th October 2019**

Cllr E. Cox was removed from 28/10 minutes. Both minutes were then agreed and signed.

19.62 **Update on actions**

Replacement doors – work deferred until December, when the hall will be quiet and it will be easier to schedule without disturbing regular hirers.

Door entry system – the committee requested that this be a priority

Cost of white lines in Barn Car Park – Clerk to seek quotations for work

Emergency phone line – Clerk to investigate options

Crockery and glassware disposals – Clerk to arrange

Miller Homes – Clerk to chase again

Clerk to chase Skatepark projects charity

Clerk to chase Kazuba re. toilet visit

Cllr. J. Salamon to re-send final artwork for open space signage to Clerk

Cllr Salamon had set up the Teams area for Park Equipment ideas.

19.63 **Review current financial statement and budget monitor**

The committee directed the Clerk to seek quotes for LED Lighting throughout the Barn

and for replacement of projector and speakers with a much simpler user-friendly solution as appropriate uses for the S106 funding.

Committee agreed to consider if there any low-cost options for improving usage and equipment at the outdoor gym.

19.64 **To receive an update on Bracklesham Barn:**

The Clerk advised that the old hot water tank has been removed and the gas boiler has been installed to heat the water storage vessel.

19.65 **To receive an update on Bracklesham Park**

The committee had received an email from a member of the public asking if dogs could be banned from the park due to the ongoing issues with dog fouling.

The committee agreed that a large number of residents use the facilities to walk their dogs and this would not be proportionate response. The committee agreed to work with the district council and neighbouring parishes to try and find proven solutions for well-known problem areas.

The Clerk was directed to speak to the CDC waste team regarding getting a new waste bin installed in the corner of the park near the teen shelter. The Clerk was also directed to speak to waste team about getting public recycling bins in the village.

The Clerk had also received an email from a resident asking if the South side of Bracklesham Park could be lit to make it safer. The committee directed the Clerk to start looking at costs for installing lighting and to investigate costs for alternative solutions such as luminous path treatments.

The committee noted that following the recent very wet weather, the depression in the football pitch is getting deeper. The Clerk was requested to check with Portsmouth water if there is a water supply trench there, which could be causing the problems.

Cllr. Salamon requested that the committee consider options for better managing car parking and vehicles on the field to minimize damage at next year events.

19.66 **To receive an update on Downview Open Space:**

- a) Play park fencing quotations

The Clerk had received quotations for replacing the wooden and chainlink

fencing around the playpark at Downview with powder coated bow-top fencing. The committee requested that a proposal to install the bow top fencing and complete path works to access Downview pavilion be prepared for Council to approve.

b) Safe play surfacing quotation

The clerk had received a quotation, but the committee agreed that at present it was too expensive and would not be pursued.

19.67 **To receive an update on Booker Green:**

The revised signage is ready.

CLlr Kott agreed to find details of outdoor BBQ stands he had seen in Sydney to investigate costs, maintenance implications, service requirements, etc.

19.68 **Urgent Matters Not Already Covered on the Agenda**

None

Signed _____

Date _____