

**EAST WITTERING & BRACKLESHAM PARISH COUNCIL**  
**Notice of a meeting of the Bracklesham Park Committee**  
**to be held at 11am on Wednesday 7 February 2018 at Bracklesham Barn**

AGENDA

1. Apologies for absence.
2. To agree the minutes of the meeting held on 16 January 2018.
3. To receive a copy of the financial statement for Bracklesham Barn & Park.
4. The Committee to receive an update from the Clerk on the following items.
  - a. Use of changing rooms – Clerk meeting with new football club manager – to receive a report.
  - b. MUGA and outdoor gym provision – pre installation site visit due – to receive a report.
  - c. Roof damage – Storm David followed by Storm Eleanor resulted in some lost tiles. Clerk arranging photographs, estimate and insurance claim.
  - d. Central heating fault.
  - e. PAT testing.
  - f. Paving outside front doors.
5. To receive updates and consider the following items:
  - a. Events.  
Amusement funfair. To consider details of dates and charges.  
Royal Wedding  
Park Run
  - b. Community Room flooring – the Committee agreed it was worth considering the pros and cons of changing it to a hard floor.
  - c. Funeral/wake leaflets.
  - d. Local business list – Cllr. Glithero to market the Barn facilities through the list.
  - e. Setting up of Marketing Chimp for Bracklesham Barn.
  - f. Updating stage area – the Clerk was asked to forward contact details of those involved in the panto so a meeting can be arranged to discuss requirements.
  - g. CCTV provision.
  - h. Outdoor Gym and refurbishment of the MUGA.
  - i. To open a Barn hirer's Facebook page.
6. Any other urgent matters to do with the running of the facility that the Chairman wishes to bring to the attention of the Committee.

J. B. Griffith, Clerk

Unit 12, Wittering Walk, The Parade, East Wittering, CHICHESTER,  
West Sussex PO20 8RR

2 February 2018

MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND THE MEETING, HOWEVER THEY MAY NOT SPEAK AT THE MEETING UNLESS INVITED TO DO SO BY THE CHAIRMAN. Members of the public may be invited to speak briefly at the start of an item and at the Chairman's discretion. Any member of the public wishing to comment on any of the above items should advise the Clerk or the Chairman of the Committee before the meeting.