



EAST WITTERING & BRACKLESHAM PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON THURSDAY 9th
JULY 2026 AT 7.00PM AT BRACKLESHAM BARN, BEECH AVENUE,
BRACKLESHAM PO20 8HU.

EWBPC COUNCILLORS PRESENT

Brian Reeves (Chair)
Deborah Picken (DP)
Pamela Kensington (PK)
Doug Holden (DH)
Beverley Ford (BF)
Joe O'Sullivan (JOS)
Chris Ford (CF)
Katy Spragg (KS)

OTHER COUNCILLORS PRESENT

Izabela Mayne WSCC Councillor (IM)
Iain Ballantyne CDC Councillor (IB)
Elizabeth Hamilton CDC Councillor (EH).

APOLOGIES

Joanna El-Batal (JEB)
Mark Eymor (ME)
Victoria Ford Coates (VFC)

ABSENT

None

IN ATTENDANCE

Parish Clerk (TG), Deputy Clerk (VM) 4 Members of the Public

26.087 Apologies

The apologies for absence were approved. For: 8 Against: 0 Abstained: 0

26.088 Declarations of Interest and dispensation requests

None

26.089 Public Questions

None

26.090 Minutes of the Previous Meeting Held on 11th June 2026 ([appendix 1](#))

The minutes of the meeting held on 11th June 2026 were agreed as a true record and signed by The Chair.

26.091 Chairman's Announcements

Two of the pillars that form part of the wall along The Parade have now been rebuilt, we will continue to advocate for the whole wall to be repaired or replaced.

26.092 Update on Actions from Previous Meeting

All completed.

26.093 Reports from District & County Councillors

IM – The consultation on Local Government Reorganisation (LGR) has now closed. West Sussex County Council continues to support its original proposal, and the Council will continue to seek evidence of the financial modelling that underpins the proposals.

IB has been appointed Chair of the Harbour Conservancy

There has been no further update regarding Parade Wall. The Council's position remains unchanged regarding the Community Infrastructure Levy (CIL) and Section 106 contributions and Lane Rental Income Scheme is not applicable. However, the Parish Council can obtain quotations where appropriate, as advised by Mike Dare. The Council is working closely with Sussex Police to raise awareness of doorstep drainage scams. Residents are reminded that the Council does not take payments on the doorstep under any circumstances.

IB – It was noted that the Strategic Authority for Greater Brighton and Sussex has now been established.

The Annual General Meeting has been held, and the Council's Corporate Plan continues to focus on key priorities:

Decent Homes for All – 51 temporary housing units have been acquired.

A Thriving Economy – Chichester District Council is undertaking a branding exercise to strengthen its corporate identity.

Healthy and Vibrant Communities – A surplus fund has supported 65 successful community projects, with grants totalling £365,000.

Environmental Action – 13,700 trees have been planted across the district, and 130,000 food waste containers have been distributed, with an uptake of approximately 80%.

Members were advised of forthcoming changes to the planning system, including the removal of the "red card" process. New Local Plans will be required to be completed within a 30-month timeframe, replacing the previous five-year period.

It was also noted that Biodiversity Net Gain requirements will become more significant, and changes are being introduced to Planning Inspectorate appeal procedures.

An update was provided on the Clappers Lane development. The position remains unchanged; the developer has not yet obtained planning permission and has submitted an appeal to the Planning Inspectorate.

EH – The Housing Roadshow will be attending the EWBPC Summer Picnic on 15th August.

26.094 Reports from Parish Councillors on meetings attended since 11th June 2026

2 x Planning Committee Meetings 15th June and 6th July 2026 – 5 applications were reviewed with no objections.

Emergency Plan Working Party meeting held on 29th June 2026 – The meeting notes have been circulated to members.

Summer Picnic Working Party meeting held on 8th July 2026 – The meeting notes have been circulated to members.

26.097 To Consider whether any Councillors would consider becoming a Trustee of the Witterings Community Forum

The Chair brought this item forward on the agenda.

Mike Nicholls provided members with an overview of the work of the Selsey Community Forum and explained how this model will be replicated in The Witterings through the establishment of The Witterings Community Forum. He invited expressions of interest from anyone wishing to serve as a trustee.

Members interested in becoming a trustee were asked to notify the Clerk.

26.095 Budget Update

1. Bank reconciliation approval ([appendix 2](#))
2. Statement of current financial position and budget monitor ([appendix 2.1](#))
3. Summary of payments made between 01/06/26 and 30/06/26 ([appendix 2.2](#))

Council **APPROVED** the list of payments from 01/06/26 to 30/06/26, totalling £25,296.26

26.096 To note that Cllr. Beverley Ford has verified the bank reconciliations for the 1st quarter of 2026/27 Financial Year

The council NOTED that BF had verified the bank reconciliation for the 1st quarter of 2026/27 and no exceptions were found.

26.098 To Consider and Agree the recipient of the A2 Dominion charitable donation.

The Council AGREED to award the donation to The Witterings Minibus.

26.099 Memorial Garden at Booker Green

To Agree the Plaque Charging Structure

Members AGREED the charge for a memorial plaque would be £50.00

To Agree the Memorial Plaque Policy

Members AGREED to adopt the policy with amendments to include a restriction on the placing of flowers and toys in the garden.

To Agree the Wording for The Memorial Garden Sign

Members AGREED to the wording on the sign should read:

This Memorial Garden is provided by East Wittering and Bracklesham Parish Council as a place for quiet reflection, remembrance, and peace.

26.100 To Review the following Policy Documents

1. Financial Regulations
2. Co-Option Policy
3. Investment Strategy
4. CCTV Policy

Council REVIEWED the Policies.

The meeting closed at 19.45

Minute ref	Action	Responsible
26.098	Award the donation to The Witterings Minibus	The Clerk
26.099	Finalise the Memorial Garden documents and order the sign	The Clerk

The date of the next meeting is Thursday 10th September 2026 at 7.00pm,
Bracklesham Barn



T Glithero, Parish Clerk, 20th July 2026