



East Wittering and Bracklesham Parish Council Memorial Plaque Application Form

Applicant Details

- **Full Name:** _____
- **Address:** _____

- **Postcode:** _____
- **Telephone:** _____
- **Email:** _____

Person to be Commemorated

- **Full Name:** _____
- **Date of Birth:** ____ / ____ / ____
- **Date of Death :** ____ / ____ / ____
- **Connection to the Parish:**
 - ☐ Current/Former Resident
 - ☐ Immediate Family Member of Resident
 - ☐ Other (please specify) _____

Plaque Wording

(Please print clearly. Wording is subject to council approval. Maximum 29 characters, including spaces.)

Agreement

By signing this application, I confirm that:

- I have read and understood the East Wittering and Bracklesham Parish Council Memorial Plaque Policy.
- I agree to pay all costs associated with the plaque's manufacture, engraving, and installation. The current charge is £50.00.
- I understand that the Parish Council will determine the plaque's location within the Memorial Garden.

Signature: _____

Date: ____ / ____ / ____

For Office Use Only

- Application Received: ____ / ____ / ____
- Decision Date: ____ / ____ / ____
- Decision: ☐ Approved ☐ Declined
- Notes: _____
- Invoice Number: _____
- Installation Date: ____ / ____ / ____

Please return this completed form to:

The Parish Clerk, East Wittering and Bracklesham Parish Council, Bracklesham Barn, Beech Avenue, Bracklesham, West Sussex PO20 9HU

Email: enquiries@eastwitteringbrackleshampc.org.uk

Tel: 01243 676588