

EAST WITTERING & BRACKLESHAM PARISH COUNCIL



MINUTES OF THE PARISH COUNCIL MEETING HELD ON THURSDAY
11th JUNE 2026 AT 7.00PM AT BRACKLESHAM BARN, BEECH AVENUE,
BRACKLESHAM PO20 8HU.

EWBPC COUNCILLORS PRESENT

Brian Reeves (Chair)
Deborah Picken (DP)
Pamela Kensington (PK)
Doug Holden (DH)
Joanna El-Batal (JEB)

OTHER COUNCILLORS PRESENT

Izabela Mayne WSCC Councillor (IM)
Iain Ballantyne CDC Councillor (IB)
Elizabeth Hamilton CDC Councillor (EH).

APOLOGIES

Beverley Ford (BF)
Victoria Ford Coates (VFC)
Joe O'Sullivan (JOS)
Chris Ford (CF)
Katy Spragg (KS)

ABSENT

IN ATTENDANCE

Parish Clerk (TG), Deputy Clerk (VM) 4 Members of the Public

26.072 Apologies

The apologies for absence were approved. For: 5 Against: 0 Abstained: 0

26.073 Declarations of Interest and dispensation requests

None

26.074 Public Questions

None

26.075 Minutes of the Previous Meeting Held on 14th May 2026 ([appendix 1](#))

The minutes of the meeting held on 14th May 2026 were agreed as a true record and signed by The Chair.

26.076 Chairman's Announcements

The Chair welcomed Izabella Mayne (WSCC Councillor) to her first EWBPC meeting and congratulated her on her appointment.

The Chair thanked everyone that helped with the enhancements to the grounds around

the war memorial and asked the Clerk to write to the organiser to thank them.

The business case for the Community Asset Transfer to EWBPC from CDC has been submitted.

26.077 Update on Actions from Previous Meeting

All completed.

26.078 Reports from District & County Councillors

IM –In May 2026, I was elected as the West Sussex County Councillor for the Witterings Ward, representing East Wittering and Bracklesham Bay. Since taking office, I have spent time meeting Parish Councils, Community Groups and County Council officers to enable a better understanding of local priorities and concerns. Alongside my constituency responsibilities, I serve as Adviser to the Cabinet Member for Environment and Climate Change, and I am a member of the Adults Services and Health Scrutiny Committee, the Children and Young People's Services Scrutiny Committee, and the Appeals Panel. The Governments latest consultation on Local Government Reorganisation closes on 15th June 2026, a decision is expected before the summer recess. I have been in contact with Highways regarding The Parade Wall, have asked some additional questions and challenged assumptions I am awaiting a reply and will keep you updated.

EH – Cabinet have approved a three-year extension to the Selsey & Wittering Beach Management Plan 2021–2026, extending the beach management works until March 2029 and the development of a new holistic Beach Management Plan for the coastline between East Head and Pagham Harbour.

IB – Cabinet approved a temporary (6 months) Enforcement Officer post to be funded from General Reserves at a cost of £65,000 and the creation of one additional permanent Senior Planning Officer post within the Planning Enforcement Team, at an estimated cost of £40,000 for the remainder of 2026/27 to be funded from General Reserves and added to the base staffing budget from 2027/28 at an estimated full-year cost of £65,500. They also approved the release of £100,000 from General Reserves to cover the cost of external legal fees incurred during 2026/27 associated with planning enforcement work and also approved the creation of one additional permanent Senior Planning Officer post within the Planning Policy Team, funded from the General Fund Reserve in 2026/27 at an estimated cost of £35,830 and added to the base staffing budget from 2027/28 at an estimated full year cost of £61,423 to help with the completion of the new Local Plan.

Businesses are being invited to apply for a share of £105,000 in new sustainability grants designed to help reduce environmental impact, cut energy costs, and support greener growth. The programme offers grants of up to £7,500 per business, providing a valuable opportunity for organisations to invest in sustainable improvements such as energy efficiency measures, low-carbon technologies, waste reduction initiatives, and more. Businesses are expected to match fund the grant by 50%.

26.079 Reports from Parish Councillors on meetings attended since 14th May 2026

PK and DH attended the CDALC meeting. PK's notes and the minutes are available in Teams.

DP attended the SWISH meeting. The minutes are available in Teams.

26.080 Budget Update

1. Bank reconciliation approval ([appendix 2](#))
2. Statement of current financial position and budget monitor ([appendix 2.1](#))
3. Summary of payments made between 01/05/26 and 31/05/26 ([appendix 2.2](#))

Council **APPROVED** the list of payments from 01/05/26 to 31/05/26, totalling £33,125.39

26.081 To Consider the Co-option of a New Parish Councillor

Two of the applicants addressed the meeting, one via a video link and the other in person. The third applicant was not in attendance.

Following a vote, it was resolved by majority decision that Mark Eymor be co-opted to East Wittering and Bracklesham Parish Council. The Declaration of Acceptance of Office will be signed at the Parish Council Office on Tuesday 16 June 2026.

26.082 To Review the Safeguarding and Child Protection Policy

The policy was REVIEWED AND ADOPTED

26.083 To Adopt the following policies:

26.083.1 – Bereavement Policy

26.083.2 – Paternity Leave and Pay Policy

These policies were ADOPTED

26.084 To Consider the Football Storage Proposal

Following discussion, the Council AGREED to the proposal, subject to the following conditions: that the storage facility be as that shown in Appendix B of the proposal and be no larger than 30 feet in length; that it be sited in the location of the former youth shelter; and that it be appropriately screened with planting and finished in a colour that complements the surrounding environment.

The Clerk was instructed to advise Wittering United of these conditions, request a revised proposal reflecting the agreed amendments, and seek the necessary permission from Chichester District Council for the unit to be located within Bracklesham Park.

26.085 Quarterly Review of The Business Plan

The Business Plan was REVIEWED

26.086 To Consider Letter of support for Jess Brown-Fuller MP's A27 campaign.

Council RESOLVED to submit a letter of support to Jess Brown-Fuller MP, requesting that the proposed northern route be reconsidered.

The meeting closed at 19.42

Minute ref	Action	Responsible
26.076	Write to the organiser of the enhancements to the War Memorial grounds to thank them.	The Clerk
26.084	Liaise with Witterings United and CDC regarding the storage proposal.	The Clerk
26.086	Submit a letter of support to Jess Brown-Fuller regarding the A27.	The Clerk

The date of the next meeting is Thursday 9th July 2026 at 7.00pm, Bracklesham Barn



T Glithero, Parish Clerk, 16th May 2026