



## EAST WITTERING & BRACKLESHAM PARISH COUNCIL

### MINUTES OF THE PARISH COUNCIL MEETING HELD ON THURSDAY 10th JULY 2025 AT 7.00PM AT BRACKLESHAM BARN, BEECH AVENUE, BRACKLESHAM PO20 8HU.

#### **EWBPC COUNCILLORS PRESENT**

Brian Reeves (Chair)  
Beverley Ford (BF)  
Pamela Kensington (PK)  
Doug Holden (DH)  
Victoria Ford Coates (VFC)  
Joanna El-Batal (JEB)  
Joe O'Sullivan (JOS)  
Deborah Picken (DP)  
Richard Ford (RF)

#### **OTHER COUNCILLORS PRESENT**

Pieter Montyn WSCC Councillor (PM)  
Elizabeth Hamilton CDC Councillor (EH)  
Iain Ballantyne CDC Councillor (IB)

#### **APOLOGIES**

None

#### **ABSENT**

Chris Ford (CF) Danny Grigg (DG)

#### **IN ATTENDANCE**

Parish Clerk (TG), Deputy Clerk (VM) 0 Members of the Public

**25.83** **Apologies** - None

**25.84** **Declarations of Interest and dispensation requests** - None

**25.85** **Public Questions** - None

**25.86** **Minutes of the Previous Meeting Held on 12<sup>th</sup> June 2025** ([appendix 1](#))

The minutes of the meeting held on 12<sup>th</sup> June 2025 were agreed as a true record and signed by The Chair.

**25.87** **Chairman's Announcements**

Congratulations to The Clerk on passing her CiLCA qualification.

The shingle at Bracklesham will be cleared once again on Wednesday 16<sup>th</sup> July.

Are the councillors in agreement to remove the BBQ Bin at Booker Green as it is being misused which is causing a fire hazard – Council **AGREED** to remove the BBQ Bin.

## **25.88 Update on Actions from Previous Meeting**

An update had been previously issued ([appendix 2](#))

## **25.89 Reports from District & County Councillors**

PM – Some minor road works are still happening in the area however all major works have now been completed. The IBP review meeting will take place on Monday he will advise on any updates for our area.

IB - Has a list of assets in the area that CDC will be willing to transfer these do not include the car parks or foreshore area. – The Local plan has been delayed. The Rural Development Fund has been doubled to encourage economic development in the area. Budget had been set aside to assist with decarbonising housing. The first food waste collection vehicle has been purchased.

EH – At the Birdham PC Meeting they discussed electric bikes and scooters and are not having any problems in the parish.

## **25.90 Reports from Parish Councillors on meetings attended since 8<sup>th</sup> May 2025**

**Planning Meetings** held on 23<sup>rd</sup> June with one objection No: 25/01306/FUL Spindrift East Bracklesham Drive Bracklesham Bay Chichester West Sussex PO20 8JW  
[Replacement dwelling, outbuildings and associated works.](#)

Devolution Meeting on the 4<sup>th</sup> July was attended by BR, BF, TG

Business Plan Meeting was held on the 7<sup>th</sup> July – the priorities list of projects in the Business Plan was agreed.

The Planning Committee attended planning training on the 18<sup>th</sup> and 23<sup>rd</sup> June,

BR attended the CDC Planning Meeting to speak on behalf of our residents that objected to the By The Bay planning application.

BR attended GLAM drop-in session with respect to hot spots on the peninsula

BR, BF & VFC attended the Village Hall Meeting

DH attended the opening of the Birdham Scout Hut on behalf of the PC

PK attended the CDALC Meeting and has circulated the notes.

## **25.91 Budget Update**

1. Bank reconciliation approval for June 2025 ([appendix 3](#))
  2. Statement of current financial position and budget monitor ([appendix 3.1](#))
  3. Summary of payments made between 01/06/2025 and 30/06/2025 ([appendix 3.2](#))
- Council **APPROVED** the list of payments from 01/06/25 to 30/06/25, totalling

£29,332.94.

4. Quarter 1 Financial Report ([appendix 3.3](#))  
Council **REVIEWED** the report.

**25.92** **Policy review:** To review and adopt the following items:

1. Financial Regulations
2. Financial Risk Assessment
3. Co-Option Policy
4. Investment Strategy
5. CCTV Policy

The policies were **REVIEWED AND APPROVED**.

**25.93** **To approve the purchase of a new bus shelter**

The decision was **DEFERRED** to the September Meeting.

**25.94** **To appoint 2 Councillors as a Ditch Warden**

BF and VFC were **APPOINTED** as Ditch Wardens.

**25.95** **To consider the purchase of laptops for Councillors**

The contract was **AWARDED** to Supplier A

**25.96** **To resolve that EWBPC meet the criteria to adopt The General Power of Competency**

Council **RESOLVED** that it meets the criteria for eligibility to adopt the General Power of Competency.

**25.97** **To agree to cancel the Parish Council meeting in August**

Council **AGREED** to cancel the August Meeting.

The meeting closed at 7.40pm

Minute ref	Action	Responsible
25.87	Arrange for the removal of the BBQ Bin at Booker Green	The Clerk
25.95	Award the contract to supply new laptops to supplier A	The Clerk

The date of the next meeting is Thursday 11<sup>th</sup> September 2025 at 7.00pm,  
Bracklesham Barn



T Glithero, Parish Clerk, 11<sup>th</sup> July 2025.