



EAST WITTERING & BRACKLESHAM PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON THURSDAY 12th JUNE 2025 AT 7.00PM AT BRACKLESHAM BARN, BEECH AVENUE, BRACKLESHAM PO20 8HU.

EWBPC COUNCILLORS PRESENT

Brian Reeves (Chair)
Beverley Ford (BF)
Pamela Kensington (PK)
Doug Holden (DH)
Victoria Ford Coates (VFC)
Joanna El-Batal (JEB)
Chris Ford (CF)

OTHER COUNCILLORS PRESENT

Pieter Montyn WSCC Councillor (PM)
Elizabeth Hamilton CDC Councillor (EH)
Iain Ballantyne CDC Councillor (IB)

APOLOGIES

Joe O'Sullivan (JOS)
Deborah Picken (DP)
Richard Ford (RF)
Danny Grigg (DG)

ABSENT

None

IN ATTENDANCE

Parish Clerk (TG), Deputy Clerk (VM) 2 Members of the Public

25.68 **Apologies** - The apologies for absence were approved. For: 7 Against: 0 Abstained: 0

25.69 **Declarations of Interest and dispensation requests** - None

25.70 **Public Questions** - None

25.71 **Minutes of the Previous Meeting Held on 8th May 2025** ([appendix 1](#))

The minutes of the meeting held on 8th May 2025 were agreed as a true record and signed by The Chair.

25.72 **Chairman's Announcements**

After our successful Traffic Regulation Order request, double yellow lines have now been painted at the junction of Bracklesham Lane and Elm Close, thank you to WSCC Highways team – this junction will now be much safer.

Thank you to Robbie Khan (Youth Worker) for all of his hard work over the past 4 years – he will be leaving us on Friday 13th June to pursue a career with Portsmouth City Council.

We had the shingle cleared for a second time this season at Bracklesham Foreshore Area on 21st May – we will be looking to make the next clearance mid-July in time or the school summer holidays.

25.73 Update on Actions from Previous Meeting

Update previously issued ([appendix 2](#))

25.74 Reports from District & County Councillors

PM – WSCC has recently produced a devolution briefing which has been forwarded to parish councilors, work continues with the process.

IB – Work continues in County as in District with devolution. At the recent Cabinet meeting it was agreed for further development of the toilets in Bracklesham and Northern Crescent. Planning reforms are in progress and parish councillors are being offered training.

The District Council will be hosting an event on 4th July regarding the progress to date with devolution.

Iain has recently red carded the application 25/00958/OBG - Request to alter the housing tenure in accordance with the S106 agreement in reference to *WW/20/02491/OUT. | Land To The West Of Church Road Church Road West Wittering West Sussex*

EH –The new housing register is now live. Height restricting gates are being installed at Marine Drive Car Park.

25.75 Reports from Parish Councillors on meetings attended since 8th May 2025

Planning Meetings held on **12th May and 2nd June** the only objection raised was Ref. No: 23/00404/FUL By The Bay Farm Road Bracklesham Chichester West Sussex PO20 8JU [Replacement dwelling and detached garage.](#)

Devolution Meeting on 15th May with Chichester City Council and other local parishes.

Community Picnic Working Group Meeting held on 2nd June

Organisation is progressing well; we need a coffee van and face painter.

Asset Transfer Meeting held on 10th June, Additional information on financial implications to the parish council will be required before any decisions could be made however currently support for their acquisition is high.

25.76 Budget Update

1. Bank reconciliation approval for May 2025 ([appendix 3](#))
2. Statement of current financial position and budget monitor ([appendix 3.1](#))
3. Summary of payments made between 01/05/2025 and 31/05/2025 ([appendix 3.2](#))

Council **APPROVED** the list of payments from 01/05/25 to 31/05/25, totalling £21,762.08.

- 25.77 Policy review:** To review and adopt the following items:
1. Safeguarding & Child Protection Policy

The policy was REVIEWED AND APPROVED.

- 25.78 To accept the grant of £3000 from The National Lottery Community Fund to be used for the shingle clearance over the next 2 years.**

The grant was ACCEPTED.

- 25.79 To Review the Wittering United Football Club Charges for Hire**

Wittering United requested that the pitch rolling be discontinued and removed from the costs and AGREED to contribute £813 for the 2025/26 season.

- 25.80 To agree to replace the benches in the playparks**

Council AGREED to replace the benches in both play parks.

- 25.81 To agree to install solar panels on the roof at Bracklesham Barn**

Council AGREED to award the contract for the solar panel installation to Supplier C,

- 25.82 To agree to apply for a grant from the National Lottery to assist with the costs of building the skatepark**

Council AGREED to apply to the National Lottery for a grant of £150,000 towards the building of the Skatepark – with the Skatepark Group to raise the additional £100,000.

The meeting closed at 7.50pm

Minute ref	Action	Responsible
25.80	Award the contract for the replacement of the benches in both play parks	The Clerk
25.81	Award the contract to install and supply the solar panels to Bracklesham Barn	The Clerk
25.82	Apply for a National Lottery Grant to assist in the building of the Skatepark	The Clerk

The date of the next meeting is Thursday 10th July 2025 at 7.00pm, Bracklesham Barn



T Glithero, Parish Clerk, 13th June 2025