

**Emergency Plan for the Parishes of Earnley, East Wittering &  
Bracklesham and West Wittering**

## APPENDIX 1: Restricted Contact Information: For Emergency Coordinators Only

### Amendment Record

Issue	Date	Comments
1	14 July 2010	First issue of document
1a	4 January 2011	Page 22 – Correction of telephone number from 01243 670996 to 01243 670966
1b	26 September 2011	Page 5: new Deputy Co-ordinator James Finch.
		Page 6: Co-ordinator for Earnley changed to Colin Field and for West Wittering to Ian Parker
		Page 13: Change in Police details for PCSO and Police Sergeant
		Page 17: Temporary Accommodation in Earnley confirmed with Earnley Concourse and Sussex Beach holidays.
		Page 18: Amendment to Food and Drink outlets heading to 'facilities <i>available</i> to the parishes' because of suggested addition of Birdham Stores for Earnley/Somerley residents.
		Page 19: Change of Parish Clerk details for Sidlesham
		Page 21: Addition of St Mary's, Sidlesham for residents of Almodington/Batchmere.
		Page 24: New Vice-Chairmen for Earnley & East Wittering PCs. New Chairman & Vice Chairman for West Wittering PC.
2	24 October 2011	Second issue of document
2a	3 October 2013	Page 6 Earnley Coordinator TBA
		Page 13 Police contact details changed
		Page 17 Earnley Temporary Accommodation Facilities amended
		Page 22 Neighbourhood Watch contact amended
		Page 24 New Section 7a Vulnerable Residents added
		Page 25 Earnley Parish Councillors details amended
2b	23 October 2013	Page 17 Memorial Hall, Football Pavilion and Church Room contact details changed
		Page 18 Food & Drink – Four Seasons West Wittering removed & Broughtons replaced by Central
		Page 21 West Wittering Church contact details changed
		Page 24 Vulnerable Residents detail added
		Page 25 East & West Wittering Parish Councillor details amended
		General – Confidential added to header
3	12 December 2013	Third issue of document
		Page 5 Deputy Coordinator . Birdham Co-ordinator added
		Page 6 Earnley and East Wittering Coordinators. Birdham Co-ordinator added
		Page 17 EW Village Hall Contact
		Page 23 Facilities Contacts
		Page 26 District Councillors
		Page 17 Church Room, Cricket Pavilion & Memorial Hall Details
		Page 19 Beach House detail amended. Tudor Catering deleted
		Page 20 Medical Centre Contact. NHS Direct replaced by NHS Health Enquiries
		Page 21 British Red Cross National Number, Church Contact Number
		Page 22 Deletion of Neighbourhood Watch contacts
		Page 24 Care Home details
		Page 25 Parish Councillor details
4	11 March 2016	Fourth Issue of document
4a	22 June 2016	Page 11 Replace Lloyd Harris with Michael Rowland, Delete reference to Midhurst and Petworth Council Offices.
		Page 12 Sussex Police non emergency – all police stations – 101
5	18 May 2018	Revision and full update

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***Information contained within the appendix has been given on the understanding that it is used only in emergency situations affecting the Parish and should not be disclosed to the public.***

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## Section 1 - Emergency Arrangements

### ***Major Emergency***

The definition of a 'Major Incident' or 'Major Emergency' as supplied by Chichester District Council is, "an incident endangering or likely to endanger life and property that to deal with would be beyond the scope and facilities of normal day to day operational capabilities of those services responding". Such incidents can occur anywhere at any time and often without warning.

### **Response**

In normal circumstances the response to a major emergency would come from the inter-agency arrangements formalised between the Emergency Services and Chichester District Council. Sussex Police would probably take the initial lead in co-ordinating the operation.

In these circumstances the role of the Parish Councils at a major emergency affecting the Parishes would be to assist the Emergency Services and Chichester District Council when requested by providing local knowledge and resources including organising local volunteers. Operations would come under the direction of the Police or District Council. It is therefore important that this Parish Emergency Plan, a copy of which will be lodged with C.D.C., fits with the inter-agency arrangements.

### ***Self Help Response***

There may be unusual circumstances, for example, widespread travel disruption from severe weather, major power failure or serious communication breakdown when an immediate response from the Emergency Services or District Council cannot be provided. These Parishes are located to the south of Chichester District with a coastal boundary and in the event of widespread problems could expect a delayed response. ***In these circumstances our own community will need to undertake self-help activities and the Parish Council together with local volunteers will take whatever initial steps are possible to respond to the emergency.***

### **Purpose**

The Parishes of Earnley, East Wittering & Bracklesham and West Wittering are situated on the western side of the Manhood Peninsular south of Chichester. We are fortunate that we have no rail lines, major roads, major industrial sites, rivers or other identified significant hazards and so specific plans are unnecessary. Of course we have in the past faced severe weather storm damage. Also, we have a coastal boundary which extends along to, and includes Chichester Harbour. We are constantly overflown by aircraft entering and leaving UK airspace Goodwood light aircraft and heavy military helicopters. There is also the possibility of an incident in the English Channel or Chichester Harbour. This plan provides simple guidance to enable support to the inter-agency services or, if appropriate, a start to self-help response.

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### ***Health & Safety***

However, when making a self-help response, matters such as individual safety and Health & Safety requirements need to be considered. The requirements for risk assessments must be addressed and reference should be made to the guidance issued by Chichester District Council, which is reproduced in Section 10 of this Plan.

### ***Data Protection***

This Emergency Plan contains personal data and is therefore subject to Data Protection Legislation. It is not necessary to notify the Information Commissioner as the data is being processed on behalf of Chichester District Council's emergency plan. The personal details noted within this Plan have been obtained from publicly available local publications where the individuals concerned have allowed their details to be used in the contexts shown. Personal details of other persons, such as local volunteers are collated into a separate appendix as and when permissions are obtained in line with the data protection rules.

### ***Local Procedure***

Notification of a major emergency, requests for assistance and all relevant information should be directed to the **Emergency Co-ordinator** or in his or her absence the **Deputy Co-ordinator**. The under mentioned four persons hold copies of the Emergency Plan.

**Emergency Co-ordinator**

**Sam Tate**

**Deputy Co-ordinator**

**Mike Lawson**

**Birdham Co-ordinator**

**David Siggs**

**Plan Writer**

**Adam Christmas/ Mike Lawson**

**Parish Clerks**

**East Wittering & Bracklesham**

**Sam Tate**

**Earnley**

**Louise Chater**

**West Wittering**

**Joanne Brown**

For details of the other Parish Councillors see Section 8.

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### **Section 2 - Emergency Co-ordinator or Deputy**

#### **Function**

The function of the Emergency Co-ordinator or the Deputy Co-ordinator is to action requests from the Emergency Services or District Council. He will become the link between the District Council and the Parishes response. In self-help circumstances he will assess the situation and co-ordinates the local voluntary response. Initial action should include verifying the source of information relating to the emergency and calling out volunteer assistance or resources that are immediately required.

#### **Logbook**

The Co-ordinator should ensure that all decisions and actions are timed and recorded in a logbook. The maintenance of a logbook is essential to detail the response and to provide updates when required. It will also provide evidence for any subsequent debrief or inquiry. Entries should be clear, accurate, concise and written in black ink. The results of actions taken by other individuals should be reported to the Co-ordinator to provide a full picture and enable the record to be maintained in the logbook.

The Co-ordinator should not attempt to make all the phone calls or records himself but should enlist suitable volunteers so he can devote time to assessment and strategic planning.

#### **Early Action**

Early action should be to establish a command post from which to operate and to nominate a suitable rendezvous point where volunteers can report for logging, skills identification, briefing and deployment.

#### **Communication**

Communication is an important aspect of the response. Consideration should be given to providing regular updates on the Parish Councils web sites and the nomination of a telephone number for use as an information help line. A two-way radio net is not available in the Parish. Landline telephones could be affected by severe weather and mobile networks can fail if overloaded. If it becomes necessary to resort to word of mouth communication the Parish has a number of groups and clubs that could be used to cascade information among their members. (See Local Groups in Section 7)

#### **Inter Agency**

If the Emergency Services or District Council have requested specific assistance, it is important that the Co-ordinator ensures they are kept informed of actions and results so as accurate a picture as possible is maintained.

In a widespread emergency situation the District Council may be so committed to being 'reactive' that it may not have time or staff to be 'proactive' in phoning Parishes to ascertain the up to date situation. It is therefore important to keep the District Council apprised of the current situation. Even where the District Council is stretched it may still be able to allocate resources for self-help activity in the Parishes.

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### **Stand Down**

When the incident is declared over, the Emergency Co-ordinator should ensure that all local volunteers are made aware and assist in returning the Parishes to normality. He should arrange for any local volunteers to be debriefed and appropriate comments noted as part of a final report. He or she should also, where appropriate represent the Parish Councils at any District Council debrief.

### **Finance**

The question of spending Parish Council funds in an emergency situation needs to be addressed at an early stage in the crisis.

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### **Section 3 - Volunteers**

#### **Volunteers**

There are two main categories of volunteers. Established organisations such as St John Ambulance, British Red Cross, WRVS and the like have inter-agency arrangements agreed with the Emergency Services for times of major emergencies. The other source of volunteers is local people who offer help in time of crisis. If the Emergency Services and District Council are dealing with the emergency any local volunteers can be organised by the Parish Councils but will work under the direction of the Council or Emergency Services. Normally it is the District Council that would co-ordinate roles for volunteers. The purpose of this plan is to provide guidance in circumstances where the Emergency Services and District Council are unable to respond immediately to a crisis in the Parishes of Earnley, East Wittering & Bracklesham and West Wittering). Whatever is undertaken it is important to inform all those involved when the emergency is over.

#### **Self-help Response**

Within the Parishes there is undoubtedly a range of skills available, which could prove extremely useful in time of crisis. Some people have indicated their willingness to assist and their details are being recorded as an appendix to this plan. However it is likely that many more will volunteer if a serious emergency should arise. If at all possible such a response should be co-ordinated in an orderly manner and one of the initial tasks for the Emergency Co-ordinator is to arrange for the setting up and staffing of a Rendezvous Point (RV Point) to which volunteers can be directed. The RV point should be at a suitable location away from the scene(s) of the incident. At the RV Point facilities should exist to log the details and special skills of those people volunteering before committing them to actual tasks.

In the absence of the Emergency Services or District Council there are aspects of the use of volunteers that must be considered. There are issues around health and safety, accountability, legal liability, protection of children and insurance indemnity. Ideally risk assessments relating to tasks should be undertaken, even if only basic, for the protection of volunteers (see Section 10 for guidance on risk assessments). However in an emergency with no statutory services available local volunteers will undoubtedly get on and do what they can to help and comfort those affected by the emergency. There are some basic arrangements that should be undertaken such as: -

- Logging details and expertise of volunteers
- Briefing volunteers
- Co-ordinating volunteers
- Welfare of volunteers
- Provision of protective equipment

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Volunteers with suitable expertise can be used in a variety of ways including: -

- Searching for victims or lost persons
- Manning village halls if opened as temporary Reception Centres to shelter those involved
- If suitably trained to offer first aid
- Offering comfort to distressed persons
- Cascading information around the community
- Transport for stranded persons or urgent supplies (especially 4x4)
- Offering temporary accommodation
- Providing staff support to the Emergency Co-ordinator
- Undertaking the clearance of fallen trees and other road obstructions
- With suitable equipment and expertise either isolating or, where safe to do so, making safe dangerous structures.

### **Protection of children.**

It is important to consider, even in the initial chaos of a serious emergency, the protection of children and other vulnerable persons. Any volunteers involved with such persons should if at all possible be suitably screened such as youth workers, teachers, school governors and the like. If this is not immediately possible there should be at least two volunteers, one of each sex.

### **Volunteers for other circumstances.**

The role of the Emergency Co-ordinator and use of volunteers may be activated in other circumstances, for example to assist police in a search for a missing child or other vulnerable person. Generally on such occasions the police will direct the activity but may require assistance with local knowledge or to assemble and control parties of volunteers. There will also be a need for the provision of briefing, welfare and refreshments for volunteers. The requirements of Health and Safety and child protection also apply.

There may also be less urgent circumstances when the co-ordination of volunteers and provision of facilities may be required. Such occasions may include the response to a public appeal for supplies following a major disaster in another part of the country or abroad. It is not possible to anticipate every eventuality but using aspects of this plan to harness local volunteer energy could prove useful should it be required.

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### Section 4 - Council and Emergency Services

#### Chichester District Council

Chichester District Council – 01243 785166 Fax 01243 776766  
Emergency Response Co-ordinator  
(out of hours) 01243 785339  
Web Site [www.chichester.gov.uk](http://www.chichester.gov.uk)  
E-mail [emergencyplanning@chichester.gov.uk](mailto:emergencyplanning@chichester.gov.uk)

Chichester District Council, Michael Rowland Emergency Planning Officer – 0776 8846406

Chichester Community Careline (emergency contact point) 01243 778688. . USE THIS NUMBER FOR OUT OF HOURS **EMERGENCIES** ONLY.

#### West Sussex County Council

WSCC Central Switchboard: 01243 777100  
WSCC 24 hour helpline -: 0845 7581232  
Web site [socialcare@westsussex.gov.uk](mailto:socialcare@westsussex.gov.uk);

Environment Agency- enquiries@environment-agency.gov.uk.  
Helpline -03708 506 506.

WSCC Highways, Chichester – 01243 836900  
Helpline – Chichester – 01243 642105  
<https://www.westsussex.gov.uk/roads-and-travel>

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### Police

Emergencies only 999  
Sussex Police non emergency – all police stations – 101  
[www.sussex.police.uk](http://www.sussex.police.uk)  
Coroners Officer, Chichester– 01243 530388  
<https://www.westsussex.gov.uk/births-marriages-and-deaths/deaths/coroners-service>  
Coroners Officer, Horsham – 01243 520286  
<https://www.bsuh.nhs.uk/documents/bereavement-office-at-the-princess-royal-hospital>

### Fire and Rescue Service

Emergencies only 999  
West Sussex Fire Brigade HQ - 01243 786211  
[wsfrs@westsussex.gov.uk](mailto:wsfrs@westsussex.gov.uk)

### Ambulance Service

Emergencies only 999  
South East Coast Ambulance Service-0800 1116 387  
Manager- 0800 1116 385 (9am to 6pm Monday to Friday).  
[www.secamb.nhs.uk](http://www.secamb.nhs.uk)

East Sussex Fire and Rescue Service- 0303 999 1000  
[enquiries@esfrs.org](mailto:enquiries@esfrs.org)  
Conquest Hospital The Ridge, St Leonards-on-Sea- 01424 755255  
Eastbourne District general hospital Kings Drive, Eastbourne - 01323 417400  
<https://www.esht.nhs.uk/service/emergency-departmen>

### Sussex Emergency

Sussex Resilience Forum 01243 752401  
Web site [www.sussexemergency.info](http://www.sussexemergency.info)  
e-mail [SRF@westsussex.gov.uk](mailto:SRF@westsussex.gov.uk)

### Government Agencies

DEFRA Chichester – 01243 787517  
[www.chichesteronline.org.uk/local/Agriculture\\_and\\_Farming](http://www.chichesteronline.org.uk/local/Agriculture_and_Farming)

Environment Agency Flood line 0845 9881188  
[www.wadsar.plus.com/flood/](http://www.wadsar.plus.com/flood/)

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Environment Agency Pollution Hotline 0800 807060

<https://www.gov.uk/report-an-environmental-incident>

Forestry Commission, South East Office – 01420 23337

<https://www.forestry.gov.uk>

Met Office 0870 900 0100

<https://www.nidirect.gov.uk/contacts/contacts-az/met-office>

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### Local Emergency Services

	<u>Address</u>	<u>Contact</u>	<u>Land Line</u>	<u>Mobile</u>
<b>Police</b>	Chichester Police Station	Ps Ian Cheeseman/ Duty Sergeant	101 or 999	N/A
<b>Fire Service</b>	East Wittering Fire Station Longlands Road, EW	Control Station	999	N/A
<b>Community Warden</b>	East Wittering Fire Station Longlands Road, EW	Drew Allardice	01243 672693	07825681547

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### **Section 5 - Advice for the Public in Emergency Situations**

Based on guidance from Chichester District Council

#### **General Advice**

Prepare an emergency self-help kit. It can contain anything you feel will assist you in an emergency. Consider:-

- Torch + spare batteries
- Radio - battery powered/wind-up
- Candles and matches or oil lamps
- Bottled water
- List of emergency and other useful numbers (on mobile phone)
- First Aid kit with necessary medication
- Waterproof clothing, hat scarf and gloves
- Wellington boots
- Blankets
- Key personal documents

Know how to turn off at mains – gas (including bottled gas), water, electricity.

Undertake temporary repairs to your property to stop things becoming worse.

Plan how to contact relatives especially children if an emergency develops.

Identify a reunion location if unable to return to home.

#### **Flooding**

Undertake any necessary repairs to prevent damage becoming worse.

Keep all receipts for insurance claims.

Protect doorways, low-level air vents and windows with sandbags or black bin liners filled with soil.

Move as many belongings and furniture as possible upstairs or on to higher-level surfaces.

Turn off gas, water, electricity.

Check on neighbours particularly elderly, infirm or disabled.

For information and warnings call Floodline 0845 9881188 or

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[www.environment-agency.gov.uk/floodwarning/](http://www.environment-agency.gov.uk/floodwarning/)

### **Evacuations**

If there is a major incident, it is possible the police will order an evacuation of an area.

If the police tell you to evacuate, gather any necessary medication and warm clothing.

Where possible turn off gas, water, electricity and put out any fires.

Leave the house, lock it and go to where you have been instructed.

If you are sick, elderly or disabled ensure the police or council are made aware so special arrangements can be made.

Where possible transport will be arranged to take evacuees to a rest centre.

The rest centre will be run by Chichester District Council possibly with local assistance.

If you go to stay with friends or relatives or book into a hotel or similar until allowed to return to your own home, then ensure the police or the council are made aware.

The rest centre will provide temporary accommodation, food and drink where appropriate (may be a village hall). Council staff will try to provide as much information as possible and will make arrangements to return you to your house as soon as possible. The situation at the rest centre will be difficult and all persons there should exercise restraint, patience and good humour.

### **Snow**

If snow is extensive remain indoors, keep warm and listen to local radio. Only venture outside if absolutely necessary.

Local radio will give information of road and school closures.

If possible check on neighbours particularly those who are elderly, infirm or disabled.

### **Severe Storms**

Move inside any objects that could be blown down or secure them.

Take pets inside.

Close windows and remain inside, listen to local radio for information.

Have ready torches, candles and matches in case of power failure. If power fails ensure equipment is turned off to prevent unexpected activation when power resumes. Beware of fire risks particularly when using candles etc.

If water or electricity fails, where possible, notify the appropriate services.

### **Warning System**

Information from the County and District Councils will be broadcast on local radio, television, web sites and other media outlets.

Information on emergencies will normally include a telephone information help line for members of the public.

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### Section 6 – Health & Safety Guidance

#### Health and Safety Guidance

As it is not possible to predetermine every situation that may give rise to a local emergency it is thus not possible to lay down specific detailed safety instructions for every eventuality. However, the under mentioned general principles should be followed in conducting a specific Risk assessment before any task.

#### 1. Personal

Is each individual who will be involved in conducting the task:

- I physically fit enough to cope with the task and any likely eventuality?
- II Suitably trained and experiences to undertake the task?
- III Adequately equipped with suitable and relevant Personal Protective Equipment (PPE)?
- IV Suitably trained in the use of any tools and equipment (including the PPE)?
- V Briefed on the task and on any limitations on continuing further activity (e.g. need to stop activity and / or withdraw from the scene)?

#### 2. Equipment

Is / does the equipment to be used:

- I Adequate for the task envisaged?
- II Maintained in a safe, serviceable and secure condition (including all ancillaries such as leads, cables, flex, pipelines, connections)?
- III Useable without specific training / prior experience?

#### 3. Environment

Is / does the environment around the area:

- I Safe from falling debris?
- II Provide a sound footing at ground level?
- III Enable the task to be completed standing / seated / kneeling at or below ground level?
- IV Free from noxious gases and vapours?
- V Free from flooding risks?
- VI Safe from electrical hazards?
- VII Free from flammability hazards?

If the response to any question is NO or NOT KNOWN the task must not proceed until the issue has been resolved (otherwise known as a control measure put in place)

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## Section 7 – Local Maps

### Parishes of Earnley, East Wittering & Bracklesham and West Wittering



East Wittering CP 



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**Earnley**



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## East Wittering & Bracklesham



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## West Wittering



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### Section 8:

#### Key Contact Details:

#### 1. Local Coordinator Details

	<u>Contact</u>	<u>Land Line</u>	<u>Mobile</u>
<b>Coordinating Site</b> Bracklesham Barn	<b>Sam Tate (LEAD CONTACT)</b> <b>Mike Lawson</b>	01243 673588 01243 670317	<b>07790 349435</b> <b>07549028630</b>
<b>Coordinators</b> Earnley	Chris Charter	01243 514096	N/A
East Wittering & Bracklesham	Adam Christmas Mike Lawson	01243 603427 01243 670317	07710060367 07549028630
West Wittering	Ray Lewis	01243 672340	07775 677177
Birdham	<b>Tim Firmston</b>	01243 511179	N/A

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### 2. Services

Some of the organisations listed in this section are commercial concerns and the question of costs should be discussed if requesting their services.

#### Medical Services

	<u>Address</u>	<u>Contact</u>	<u>Land Line</u>	<u>Mobile</u>
<b>Medical Facilities</b>				
East Wittering The Medical Centre	Cakeham Road, EW	Dr Graham Watts	01243 671833	07747752941
First Responders			999	01243 671146
Undertakers Holland & Son	Kingfisher Parade	The Manager	01243 671396	N/A

#### Hospitals

St. Richards Hospital, Chichester (A&E)	01243 788122
<a href="http://www.westernsussexhospitals.nhs.uk/our-hospitals/st-richards-hospital">www.westernsussexhospitals.nhs.uk/our-hospitals/st-richards-hospital</a>	
Royal Surrey Hospital, Guildford (A&E)	01483 571122
<a href="http://www.royalsurrey.nhs.uk/useful-contact">www.royalsurrey.nhs.uk/useful-contact</a>	
Haslemere Hospital (Minor A&E)	01483 782300
<a href="https://www.nhs.uk/Services/hospitals/Overview/DefaultView.aspx?id=116439">https://www.nhs.uk/Services/hospitals/Overview/DefaultView.aspx?id=116439</a>	
Horsham Hospital (Minor A&E)	01403 227000
<a href="https://www.nhs.uk/Services/hospitals/Overview/DefaultView.aspx?id=1708">https://www.nhs.uk/Services/hospitals/Overview/DefaultView.aspx?id=1708</a>	
NHS Health Enquiries	111
West Sussex Primary Care Trust	01903 708400
<a href="https://www.coastalwestsussexccg.nhs.uk/contact-us">https://www.coastalwestsussexccg.nhs.uk/contact-us</a>	

#### St John Ambulance

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Local Division Chichester - Simon Taplin	01243 785632/0844 7704800	Duty Pager 07669 2201835
Sussex HQ Worthing	01903 205111	
Horsham	01403 253344	
Surrey HQ Guildford	01483 567163	
Haslemere	01428 661715	

### British Red Cross

National	TBA
Horsham	01403 265957
Petworth	08000280831
Guildford	01483 429238

### Religious Services

	<u>Address</u>	<u>Contact</u>	<u>Land Line</u>	<u>Mobile</u>
St Annes Church	Church Road EW	Father Steve Davies	01243 672260	N/A
St Peters Church	Church Road WW	Geoff Breeze	01243 671082	N/A
United Reform Church	Longlands Avenue EW	John Gunning	01243 511121	N/A
West Wittering Church	Pound Road WW	Rohan Wilson	01243 514057	N/A
St Mary Our Lady	Church Lane, Sidlesham	Father Stephen	01243 641237	N/A

### Voluntary Groups

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### **WRVS**

District Office, Horsham 01403 256622  
Local Office, Horsham 01403 265280  
Local Office, Haslemere 01428 661830

### **Victim Support Chichester**

01243 829089

### **Samaritans**

Help number 0845 790 9090  
Local Office, Horsham 01403 276276

### **Neighbourhood Watch**

Police coordinator, Chichester 01243 520347

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### **3. Temporary Accommodation and Catering**

#### **i) Temporary Accommodation Facilities within the Parishes**

*full contact/access details available from the emergency coordinators*

<b>Village Halls/Community Halls</b>	<b><u>Address</u></b>
<b>Bracklesham</b>	
British Legion	Stocks Lane
Bracklesham Barn	Beech Avenue
<b>Earnley</b>	
Medmerry Park	
<b>East Wittering</b>	
Village Hall	Church Road
Catholic Church Hall	Church Road
United Reform Hall	Longlands Avenue
School Hall	Stocks Lane
Downview Hall	Downview Recreation Ground
<b>West Wittering</b>	
Memorial Hall	Rookwood Road
Football Pavillion	Rookwood Road
Cricket Club	Elms Lane
Church Room	Pound Road
West Wittering School	Pound Road

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**Any request to use facilities outside these Parishes should be directed through the Clerk or Emergency Co-ordinator of the Parish concerned.**

### **Clerks to neighbouring parishes:-**

#### **Birdham Parish Council**

Clerk David Siggs      01243 790402

#### **Sidelsham Parish Council**

Clerk Tessa MacIntyre      01243 512598

#### **Selsey Town Council**

Clerk Becky White      01243 605803

**APPENDIX 1: Restricted Contact Information: For Emergency Coordinators Only**

**ii) - Food, Drink and Catering Facilities Available to the Parishes**

	<u>Address</u>	<u>Contact</u>	<u>Land Line</u>	<u>Mobile</u>
<b>Food &amp; Drink</b>				
<b>Bracklesham</b>				
Central	Bracklesham Lane	The Manager	01243 670615	N/A
<b>East Wittering</b>				
Munneries	Shore Road	John Barker-Muzzell	01243 672121 01243 672722 01243 671204 (Home)	N/A N/A
Horrocks	The Parade	Sevy Mastroiani	01243 672115	N/A
Hoares	The Parade	John Blanks	01243 673184 01243 670657 (Home)	N/A N/A
<b>West Wittering</b>				
Sayas	Rookwood Road	Hemel Patel	01243 513110	N/A
<b>Birdham</b>				
Birdham Stores	Main Road	Mr Chudasama	01243 512888	
<b>Caterers</b>				
<b>East Wittering</b>				
The Boulevard	Shore Road	Luke Christmas	01243 672617	07866266394

## APPENDIX 1: Restricted Contact Information: For Emergency Coordinators Only

### 4 - Vulnerable Residents

	<u>Address</u>	<u>Contact</u>	<u>Land Line</u>	<u>Mobile</u>
<b>Earnley</b>				
Manorfield Residential Care Home	Clappers Lane PO20 7JJ	Karen Stovell	01243 673023	N/A
<b>East Wittering &amp; Bracklesham</b>				
Church Farm Residential Home	Church Farm Lane PO20 8PT	Doreen Saunders	01243 888579	N/A
Hooklands Nursing Home	West Bracklesham Drive PO20 8PF	Carol Brown	01243 670621	N/A
Seagulls Rest Home	131 Stocks Lane PO20 8NY	Ali Omar	01243 670883	N/A
Windmill Court	Northern Crescent PO20 8RJ	Tina Pantling	01243 670594	07976 009749
Green Court	Cakeham Road PO20 8BB	Keith Allen (Non Resident Warden)	01243 672483	
Emergency Call Centre: Invicta Telecom 0300 3336511.				
<b>West Wittering</b>				
Heathfield Care Home	Main Road PO20 8AQ	Lorraine Harrold	01243 511040	N/A
<b>Vulnerable Residents in Own Homes</b>				
The Witterings Medical Centre	Cakeham Road EW PO20 8BH	Duty Receptionist	01243 671833 0844 477 3593	N/A

## **APPENDIX 1: Restricted Contact Information: For Emergency Coordinators Only**

### **5 - Parish Councillors**

#### **Earnley**

**Parish Clerk:** Louise Chater  
1 Charlmead  
East Wittering  
PO20 8DN

**Chairman:** Keith Martin  
Oak Lodge  
Manor Farm Barns  
Earnley  
PO20 7FB

**Vice Chairman:** Chris Charter  
Earnley Mill  
Bell Lane  
Somerley  
PO20 7JD

#### **East Wittering & Bracklesham**

**Parish Clerk:** Sam Tate  
Parish Council Office  
12 Wittering Walk  
The Parade  
East Wittering  
PO20 8RR

**Chairman:** Brian Reeves  
Baywatch  
West Brackelsham Drive  
Bracklesham  
PO20 8PJ

**Vice Chairman:** Teri Dixon  
White Rocks  
East Bracklesham Drive  
PO20 8JW

#### **West Wittering**

**Parish Clerk:** Joanne Brown  
Red House  
100 Middleton Road  
Middleton-on-Sea  
PO22 6DL

**Chairman:** Richard Shrubb  
Childerstone  
Chapel Lane  
West Wittering  
PO20 8QG

**Vice Chairman:** Bob Hutton  
15 Owers Way  
West Wittering  
PO20 8HA

## **APPENDIX 1: Restricted Contact Information: For Emergency Coordinators Only**

### **6 - Other Councillors**

#### **District Councillors:**

##### **East Wittering Ward:**

Susan Taylor  
Dobbies  
Itchenor Road  
Itchenor  
PO20 7AA

Keith Martin  
Oak Lodge  
Manor Farm Barns  
Earnley  
PO20 7FB

##### **West Wittering Ward:**

Graeme Barrett  
Magnolia Cottage  
Cakeham Road  
West Wittering  
PO20 8AD

Elizabeth Hamilton  
Woodhorn Farmhouse  
Sidlesham Lane  
Birdham  
PO20 7QL

##### **County Councillor:**

Pieter Montyn  
Cowdry Farm  
Birdham Road  
Birdham  
PO20 7BX

##### **Member of Parliament:**

Gillian Keegan