



## EAST WITTERING & BRACKLESHAM PARISH COUNCIL

### MINUTES OF THE PARISH COUNCIL MEETING HELD ON THURSDAY 12<sup>th</sup> OCTOBER 2023 AT 7.00PM AT BRACKLESHAM BARN

#### EWBPC COUNCILLORS

#### PRESENT

Brian Reeves (BR)  
Pam Kensington (PM)  
Joanna El Batal (JEB)  
Joe O'Sullivan (JOS)  
Deborah Picken (DP)  
Richard Ford (RF)  
Beverley Ford (BF)  
James Salamon (JS)

#### OTHER COUNCILLORS

#### PRESENT

Iain Ballantyne CDC Councillor (IB)  
Pieter Montyn WSCC Councillor (PM)

#### APOLOGIES

Doug Holden (DH)  
Danny Grigg (DG)

#### ABSENT

Elizabeth Hamilton (EH)

#### IN ATTENDANCE

Parish Clerk, Deputy Parish Clerk, 7 members of the public (MoP) Drew Allardice  
Community Warden

**23.138** Apologies Had been received from Doug Holden (DH) and Danny Grigg (DG)

**23.139** Declarations of Interest and Dispensation Requests

None

**23.140** Public Questions

An email and letter had been received from the residents of Wessex Avenue asking the following questions to be addressed: The matters raised in the letter were considered at agenda item 23.149.

**1: How does the Parish Council measure the building of a new skatepark on a flood zone equivalent to the construction needs of public service?**

Drainage considerations formed part of the original tender documentation; mitigation measures include the removal of the existing skateparks concrete table.

**2: Are council members aware that a future pump track and apparent confirmed skatepark in Downview Park has already appeared on the application for development of Stubcroft Farm 22/02214/FULEIA | Erection of 280 no. residential dwellings to which the Parish Council has sent many objections relating to conservation, water voles and environmental impact?**

Yes, the Council were aware, we had met with the builders previously and requested a pump track be built as part of the development. Chichester District Council's Planning Department have subsequently refused the planning application for Stubcroft Farm.

**3: Can the Parish Council members explain the exact process in which it has come to the conclusion that Downsview Park is the most suitable location for a skatepark in the three villages on the peninsula?**

3 – Back in 2017 a Working Group was set up by the Parish Council to look at sites in and around the villages. Downview was considered the most suitable. In December 2020 - At the Parish Council Meeting “Council RESOLVED to ask Skatepark Projects (a third party independent charity) to assist in undertaking a feasibility study into the demand for and delivery of an updated and improved Skatepark in the Parish.”

Skatepark Projects stated:

*“An ideal situation is for the council to have a preferred site and the public are then able to comment on that proposal. If the public are to choose between sites it becomes a here versus there argument, and not about the facility itself. If, however, the discussion is regarding a single site, concerns raised about that site can be addressed. If the proposed site is ultimately deemed unsuitable, the narrative can then become ‘the public have suggested this site is not suitable, so we are now proposing this alternative having considered all the concerns raised’.”*

Since then, 6 public consultations have taken place with Downview as the location.

**4: What were the decisions considered to agree a recent change of location for the skatepark at the eleventh hour?**

There has been no change of location. The skatepark is now within the scope of the ITQ which means it is now approximately half the size of the design that was presented in December 2022.

**5: Has the council considered the safeguarding, wellbeing and additional staff needed to support the skatepark, if built?** Yes, this is part of the consolation by Canvas Spaces. The Skatepark Group will also be raising additional funds, which will be held in an earmarked reserve by The Council to tackle any cleaning or graffiti removal needs should they occur.

**23.141 Minutes of the Previous Meeting Held on 14<sup>th</sup> September 2023 ([appendix 1](#))**

The minutes of the meeting held on 14<sup>th</sup> September 2023 were agreed as a true record and signed by The Chair. **Proposed JOS Seconder RF** The Chair signed the minutes.

**23.142 Chairman’s Announcements**

The Community Room was dedicated to the memory of Cllr Alan Whitcher.

**23.143 Update on Actions from Previous Meeting**

All completed except:

23.78 – Disabled Parking Bay on Oakfield Road - The Clerk is waiting for response from WSCC Highways

23.92 – Set up a working party to raise funds to build a long-term solution to beach access - RF to arrange

23.96 – To provide a request for quotation form - The Clerk is awaiting a response from DG

**23.144 Reports from District & County Councillors**

**IB** – The planning application for Stubcroft Farm has been refused. The Planning Department will now revert to direct mailing residents in the vicinity of a planning application. Discussion has taken place around the sea defences at Selsey.

**PM** – WSCC Mobile Waste Service has emailed the parishes to ask whether they wish to continue with the service. They think they can hold the increase in cost to 5%. All Parishes need to agree to continue with the service.

PM has made 6 comments on the consultation on the A27 Chichester Bypass Mitigation

Supplementary Planning Document, he will forward a copy to The Clerk.

**23.145 Reports from Parish Councillors on meetings attended since 14/09/2023**

**Planning Meetings (18/09/23 & 09/10/2023)**

9 Applications were considered with no objections to 8 and 1 objection Ref. No: 23/01959/PLD  
The Retreat East Bracklesham Drive Bracklesham Bay Chichester West Sussex PO20 8JH  
Use of the land for siting of 1 no. mobile home ancillary to main dwelling.

**Witterings Youth Club Meeting** held on 4<sup>th</sup> October was attend by The Clerk, they will be changing the timings slightly, be holding a Halloween event and be organising some trips.

**Clappers Lanes Meeting with Barratts** held on 4<sup>th</sup> October attended by several Parish Councillors with questions raised around flooding.

**Booker Green Working Group meeting** was held on 9<sup>th</sup> October attended by several Parish Councillors–  
The residents agreed to form a group to collect the stones from Booker and return them to the beach to allow the area to be mown.

**WSALC Chairs meeting** – BR had attended and had discussed the points with The Clerk.

**MPP meeting** was held on 18<sup>th</sup> September, DP attended a presentation was given by Lauren James, National Grid about Undersea Cables and Marine Habitat Creation.

**23.146 Budget Update**

1. Bank reconciliation approval ([appendix 2.1](#))
2. Statement of current financial position and budget monitor ([appendix 2.2](#))
3. Summary of payments made between 01/09/23 and 30/09/23 totalling £69,279.77 ([appendix 2.3](#))

Council **APPROVED** the list of payments from 01/09/23 to 3/09/23 totalling £69,279.77.  
Proposed **JOS** Seconder **JEB**

**23.147 To receive a community update from Drew Allardice – Community Warden**

Drew introduced himself to the new Councillors, he will continue to send it his monthly reports which he hopes are useful, he is the only Community Warden in this area to provide a monthly report. He is extremely busy and is receiving less and less support from the police and other agencies.

**23.148 To receive an update on The Changing Places Toilet.**

This is now installed and apart from the wheels on the privacy screen has been completed. The wheels are due to arrive tomorrow once they are in place and the consumables have arrived the CPT will be registered.

**23.149 To agree to submit the application for a new skatepark to CDC Planning for a Proposed Lawful Development Certificate under Part 12 Class A of the GPDO**

**RF** – Gave an overview of the new skatepark design.

Will the final design be run through a professional crime prevention design advisor? The Council **AGREED** to consult a crime prevention designer. The Clerk to contact West Sussex

Police regarding this **RF** agreed that the Skatepark Group would pay for the consultation. Will a toilet be provided? – we are currently in the process of refurbishing The Pavilion at Downview, which will provide a usable toilet for the public it will be locked at same time as other toilets in the village.

The Council **AGREED** to submit the application for the Skatepark to full planning to enable residents to comment on the planning portal. The Clerk to instruct Canvas Spaces to prepare the documentation for a full planning application.

**23.150 To respond to the Consultation on the draft Chichester Infrastructure Business Plan (IBP)**

The Council **AGREED** to comment on the following items.

IBP/570 - Coastal Protection Selsey - Wittering Beach Management: To seek reassurance that the grant will benefit the Witterings and not only Selsey.

IBP/361 – Chichester to Selsey Cycle Route: Question a spend of £12,200.00 on this cycle route.

IBP/325 - Watersports Centre at Bracklesham Bay: Query why after 4 years, this project still has no funding.

**23.151 To agree to respond to the consultation on the A27 Chichester Bypass Mitigation Supplementary Planning Document (SPD)**

Council **NOTED** the document and **AGREED** to comment by 3<sup>rd</sup> November.

**23.152 To comment on the amended Statement of Community Involvement (SCI)**

The Council **NOTED** the content of the CDC new draft Local List Requirements document.

**23.153 To consider a Community Grant request from 4 Sight Vision Support**

The Council **APPROVED** the grant of £550.00 to 4 Sight Vision Support – The Clerk to advise 4 Sight and award the grant.

**23.154 To consider a contribution to the MPP Project Officer Funding**

The Council **APPROVED** the request to contribute £1607 to the MPP Project Officer Funding.

**23.155 To comment on the CDC new draft Local List Requirements document**

The Council **NOTED** the content of the CDC new draft Local List Requirements document.

**23.156 To review the Bracklesham Barn Hire Charges**

The Council **AGREED** not to amend the current charges.

**JOS** why have the prices of the cinema tickets increased to £6.00? This is because we now have to charge VAT on ticket prices.

**23.157 To note the conclusion of the annual audit**

The Council **NOTED** the conclusion of the annual audit.

**23.158 Internal Auditors Report. To review the annual internal auditors report and note their recommendations.**

The Council **NOTED** the 5 recommendations from the internal auditor report.

**23.159 To receive an update on the application for a signalised crossing on Bracklesham Lane.**

An update has been received from WSCC:

Please be advised our specialist traffic signals engineers have reviewed the proposal for a signalised crossing and concluded regrettably there does not have adequate space and visibility for the introduction of a signalised junction within the highway limits on the desire line / at location referred. However, we believe you have identified a potentially good proposal which may benefit from further investigation.

Whilst I know you may be disappointed with regards to the signalised crossing element of your original application, there may be the potential to provide some improved uncontrolled crossing facilities at the locations referred for example tactile crossing facilities with bollards to highlight the crossing points and possibly upgrade (widening) of existing pedestrian refuge in Stocks Lane and possibly other measures.

This is now being investigated.

The Meeting closed at 8.40pm

Minute ref	Action	Responsible
23.149	Contact West Sussex Police regarding a crime prevention designer to review the Skatepark plans	The Clerk
23.149	Instruct Canvas Spaces to prepare the skatepark documentation for a full planning application	The Clerk
23.150	Respond to the draft Chichester Infrastructure Business Plan	The Clerk
23.151	Respond to the A27 Chichester Bypass Mitigation Supplementary Planning Document	The Clerk
23.153	Advise 4 Sight of grant award and award the grant	The Clerk

The date of the next meeting is Thursday 9<sup>th</sup> November 2023 at 7.00pm, Bracklesham Barn

T. Glithero

T Glithero, Parish Clerk, 18<sup>th</sup> September 2023.

