



EAST WITTERING & BRACKLESHAM PARISH COUNCIL

MINUTES OF THE ASSETS AND OPEN SPACES COMMITTEE MEETING HELD ON 7th August 2023 at 2.00pm AT BRACKLESHAM BARN.

Present:

Brian Reeves (BR)
Joanna El-Batal (JEB)
Danny Grigg (DG)

Apologies:

Richard Ford (RF)
Doug Holden (DH)

Also in attendance:

Tracey Glithero, Parish Clerk
0 Members of the Public

23.14 **Apologies for Absence** – Doug Holden, Richard Ford

23.15 **Declaration of Interest** – None

23.16 **Minutes of the meeting held on 27th June 2023,**

JEB commented that the date of the next meeting was incorrect, Clerk to amend.

The minutes of the meeting held on 27th June 2023 were agreed as a true records of the meeting and were signed by The Chair.

23.17 **To receive an update on Bracklesham Barn including:**

23.17.1 **Finance**

A report for the 1st quarter was given ([appendix 1](#)) The Committee **AGREED** to trial an on line booking system to ascertain whether this would help to increase bookings. DG agreed to set this up. The Clerk to send DG the Bracklesham Barn website log in information.

JEB raised the question of extending Bracklesham Barn to include facilities for a gym. BR informed the meeting of the previous project to upgrade the old youth building.

The committee **AGREED** that as the old youth building was a larger space if funds could be raised they should be spend on the old youth building rather than an extension to Bracklesham Barn as this would prove to be better value for money.

The Clerk is to send DG the information held regarding the old youth building DG to look into raising funds for its redevelopment.



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23.17.2 **Changing Place Toilet**

The Clerk advised that RISE had visited site on Wednesday 2nd August and were now in the process of drawing up plans.

23.17.3 **CCTV**

The Clerk advised that the new system was now in place. Two cameras in the car park are not currently working as the cabling to the lamp posts has failed. Currently awaiting a quote to replace the cabling.

23.18 **To receive an update on Bracklesham Park including:**

23.18.1 **ROSPA Report** ([Appendix 2.1](#), [2.2](#))

The committee noted the reports and AGREED to replace and repair as required.

23.18.2 **Wittering United Portable Floodlights update**

Wittering United are currently in the process of questioning the residents that may be effected by the use of the lights.

23.19 **To receive an update on Downview Open Space including:**

23.19.1 **The Pavilion**

The planning application has been approved. Currently waiting for Smith Simmons to provide detailed drawings and but the project out to tender.

23.19.2 **ROSPA Report** ([Appendix 3.1](#), [3.2](#))

The committee noted the reports and AGREED to replace and repair as required.

23.20 **To receive an update on Booker Green including:**

23.20.1 **Hot Coals Bin**

The delivery has been delayed until 14th August. Once it has been received The Clerk is to arrange a meeting with the local residents regarding it placement.

23.20.0 **Booker Green Meeting**

This has been arranged for 12th September. Public notices will be distributed shortly.



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23.13 Urgent Matters Not Already Covered on the Agenda – None

Minute Ref:	Action	Responsible
23.16	Amend the date of the next meeting on the minutes	CLERK
23.17.1	Send DG the log in details for Bracklesham Barn Website	CLERK
23.17.1	Send DG information regarding the old youth building	CLERK
23.20.01	Arrange meeting residents local to Booker Green regarding the placement of the hot coals bin	CLERK

The next meeting will be held on 6th November 2023 at 2.00pm, Bracklesham Barn.



T Glithero
Parish Clerk
7th August 2023