



**MINUTES OF THE PARISH COUNCIL MEETING HELD ON THURSDAY 9<sup>th</sup> FEBRUARY 2023 AT  
7.00PM AT BRACKLESHAM BARN**

<b><u>EWBPC COUNCILLORS PRESENT</u></b>	Joe O’Sullivan (JOS) Doug Holden (DH)	Pamela Kensington (PK) Emma Cox (EC)
<b><u>OTHER COUNCILLORS PRESENT</u></b>	Elizabeth Hamilton , CDC Councillor(EH) Susan Taylor CDC Councillor (STT)	
<b><u>APOLOGIES</u></b>	Alan Whitcher (AW) Richard Ford (RF) Joanna El-Batal (JEB) Brian Reeves (BR)	James Salamon (JS) Pieter Montyn WSCC (PM) Graeme Barratt (GB) CDC
<b><u>ABSENT</u></b>	Mike Dicker (MD) Toby Wilsher (TW)	
<b><u>IN ATTENDANCE</u></b>	Parish Clerk, Deputy Parish Clerk 1 member of the public	

- 23.17** **Minutes of the Council’s Meetings Held on 12<sup>th</sup> January 2023 and 3rd February 2023**  
The minutes of the meetings held on 12/1/23 and 3/2/23 were agreed as a true record and signed by the Chairman.
- 23.18** **Declarations of Interest and Dispensation Requests**  
Councillor Whitcher had requested that a dispensation be granted for non-attendance at council meetings until May 2023 due to health reasons.  
*Council **RESOLVED** to grant the dispensation.*
- 23.19** **Chairman’s Announcements**  
Chichester District Council have asked the Parish Council to consider if they would support a redevelopment of the area at Kosy Kot, including, potentially, some loss of the green to provide a boat turning and storage area. The Clerk has agreed to add this to the March meeting agenda. Council noted that we would like to see more details of the proposals before we can comment.
- 23.20** **Update on actions from previous meetings**  
All completed. LED installation at the Barn is taking place w/c 20/2/23. Smith Simmons have attended the Pavillion to take detailed measurements and building plans ahead of drawing up a design proposal.
- 23.21** **Public Questions**
- 1) A member of the public asked if EWBPC could help to support a new netball group by funding installation of netball court markings at Downview Hall. The Clerk advised that we have requested details of the costs from the netball group and are awaiting more information.
  - 2) A member of the public complained about the state of the grass verge at the Coop in Bracklesham – can anything be done to improve the area and prevent the poor parking

that causes the problem? Clerk agreed to ask WSCC Highways to visit the site and assess the issues.

- 3) In 1988 there was an Armada beacon installed in Bracklesham on the green at Kosy Kot, but it has since been removed as it became unsafe. Can a beacon be reinstated on the site?
- 4) Village Centre is looking tired and run down – can the council help to organise a clean-up day to encourage shops to tidy their fronts and curtilages? Also can more public bins be installed? Clerk advised she would investigate if more locations could be serviced, dependent upon capacity at CDC and additional costs to empty them.

### **23.22 District and County Councillors reports**

**STT** Local Plan has reached regulation 19 status and is now out for consultation. The housing allocation for the district has been reduced from 638 houses per year to 535. Over two thirds of this have already been allocated or granted planning permission. Consultation ends on the 17<sup>th</sup> March. Responses have to be submitted via the online form. The plan will now start to carry weight in the event of a planning appeal. The evidence base includes the updated Strategic Flood Risk Assessment (SFRA), which rules out most of the Manhood Peninsula and can now be used as a material consideration when considering any existing planning applications. Due to the stage the local plan has reached, CDC believe they will only have to evidence a four-year housing land supply.

PK: **Q:** *How long will the plan remain current?*

STT: **A:** It is expected that it will be current for 5 years before it needs to be revised. It is unlikely that the allocations for the Manhood will change in future revisions due to the severe flood risks identified in the SFRA

**EH** All parishes meeting on 6/2/23 discussed changes to the local elections in May – all people wishing to vote will need to bring a photo ID. If residents do not have a passport or driving licence they can apply to CDC for an official ID card. Postal votes are not affected by the new ID requirements.

A laser show will staged at the Canal Basin on 17 & 18 Feb at 5pm and 6pm as a part of the Cultural Spark project.

Southern Water have allocated funding to improving water quality.

Election papers for candidates standing need to be submitted between 27/3/22 and 4/4/23.

### **23.23 To Agree Response to the Local Plan Review ([Appendix 4](#))**

The Chairman brought this item forward on the agenda.

JOS asked STT what was going to happen to developer contributions that have already been paid towards A27 mitigation measures, given that there are no improvements now planned? STT replied that the revised plan does include a transport policy which covers the A27. In the absence of a national policy for the A27, CDC are limited in what can be achieved. Mitigation is planned to upgrade the Fishbourne roundabout and then the Bognor Regis roundabout. The approach will be to ‘monitor and manage’ by Highways England and WSCC. Traffic flow and volumes will be regularly reviewed to assess capacity. The monitor and manage approach could include encouraging modal shift from car to alternative transport modes such as bike or bus.

JOS – if there is no housing allocation for the Manhood what happens about affordable and social housing? STT replied there is still a possibility that exception sites could be brought forward if land was available.

Council **RESOLVED** to finalise their response at the March meeting ready for submission by the 17/3/23 deadline.

The Clerk requested that councillors send her any queries or questions on the Local Plan so that she can collate them and send them to CDC for clarification.

- 23.24** **Reports from Parish Councillors on Meetings attended since 08/12/22**  
**Planning 30/1/23.** Six applications were considered, with two objections recorded.  
**Assets & Open Spaces 6/2/23.** Meeting was cancelled due to apologies received.  
**PPG 19/1/23** – PK attended – new GP has started work. The new telephone system has gone live and allows a call back facility to avoid patients having to hold. The new appointments system is almost ready to go live. The number of complaints has gone down to one a month. E-consult will be changed to a new smart system in April. Saturday morning clinics are now available in Chichester on a rota basis.
- 23.25** **Budget update** ([Appendix 2a](#), [2b](#), [2c](#))  
Council noted the current budget and bank position which was in line with expectations.  
Council **RATIFIED** the list of payments from 1/1/23 to 31/1/23 totalling **£51,380.82**
- 23.26** **Skatepark Update**  
Canvas have been instructed to undertake the agreed redesign and public consultation work and we are awaiting confirmation from them on when this can be programmed in.
- 23.27** **To Agree Response to the Draft NPPF** ([Appendix 3](#))  
Council **RESOLVED** that we would add comments to support the introduction of advisory targets and to remove mandatory targets.
- 23.29** **Booker Green Update**  
The Clerk had sent the funding request to CDC for £12,000 from the Visions fund and was awaiting confirmation that it had been awarded.  
Council **RESOLVED** to delegate authority for signing of the grant funding agreement to the Proper Officer (Clerk) subject to EWBPC being awarded the funding.
- 23.30** **To Ratify the Decision of the Staffing Committee\***  
Council had approved the minutes of the extra meeting held on 3<sup>rd</sup> February 2023.  
Council **RATIFIED** the appointment of the new Clerk by the Staffing Committee.

The meeting closed at 8.05pm

Minute ref	Action	Responsible
23.21	Report grass verge issues to WSCC Highways	CLERK
23.21	Enquire from CDC if more bins could be serviced in the Village Centre	CLERK
23.23	Councillors to send any questions about the Local Plan to the Clerk so that they can be collated and forwarded to CDC Planning Policy Team	ALL COUNCILLORS
23.27	Clerk to submit comments to NPPF consultation	CLERK
23.28	Clerk to sign Booker Green funding agreement when it is ready.	CLERK

Date of next Full Council meeting: Thursday 9<sup>th</sup> March at 7.00pm at Bracklesham Barn.