

EAST WITTERING & BRACKLESHAM PARISH COUNCIL



MINUTES OF THE PARISH COUNCIL MEETING HELD ON THURSDAY 12th JANUARY 2023 AT 7.00PM AT BRACKLESHAM BARN

EWBPC COUNCILLORS PRESENT

Brian Reeves (BR)	Richard Ford (RF)
Joe O’Sullivan (JOS)	Joanna El-Batal (JEB)
Doug Holden (DH)	Pamela Kensington (PK)
Mike Dicker (MD)	Emma Cox (EC)

OTHER COUNCILLORS PRESENT

Pieter Montyn WSCC Councillor (PM)
Elizabeth Hamilton , CDC Councillor(EH)
Susan Taylor CDC Councillor (STT)

APOLOGIES

Alan Witcher (AW))
Toby Wilsher (TW)
James Salamon (JS)
Graeme Barratt (GB) CDC

IN ATTENDANCE Parish Clerk, 1 member of the public

23.1 Minutes of the Council’s Meetings Held on 8th December 2022 and 12th December 2022
(Appendix 1a, 1b)

The minutes of the meeting held on 8/12/22 and 12/12/22 were agreed as a true record and signed by the Chairman.

23.2 Declarations of Interest and Dispensation Requests

None

23.3 Chairman’s Announcements

The Chairman announced that local artist Lawrence Crisp, who had designed the Parish Logo had recently died and expressed sincere condolences to his family on behalf of the council. Volunteers are needed for the coronation Event on bank holiday Monday 8/5/23 for a public event.

23.4 Update on actions from previous meetings

Clerk awaiting confirmation from CDC coastal engineering team that wall is acceptable and planning permission is not required before proceeding. All others complete.

23.5 Public Questions

None

23.6 District and County Councillors reports

PM Council are finalising the budget. The draft will be published on 20/1/23. Government rules allow a maximum increase of 4.99% this year. DEFRA have reviewed SUDS drainage schemes and are consulting on a stricter regime that will mean new proposals have to be approved by County/Unitary lead flood authorities rather than District planning authorities as at present. PM is still pursuing a better solution for the bends at Apuldram where the road regularly floods.

STT Government statement on Local Plans has meant that the Local Housing Needs Assessment is now only a starting point for housing. CDC cannot meet their target and are now

proposing a lower target. The National Planning Policy Framework (NPPF) is being revised and is now out for consultation with a view to being updated in the spring.

The statement also advised that where a local plan is up to date there is no longer a requirement to maintain a rolling 5-year housing land supply. Neighbourhood plans up to five years old (currently it is two years old) will carry full weight provided the planning authority has a three year land supply.

Where a local plan is at an advanced stage of development it will be subject to transitional arrangements in order to take advantage of the proposed legislative changes. Plans at an advanced stage will have two years to be completed. During this period local authorities will only have to demonstrate a 4-year land supply.

The consultation is not yet complete and passed in law and it is not yet clear what the definition of 'advanced stage' will be.

The draft local plan will be on the agenda for a special cabinet meeting on 23/1/23 and will be published in the next few days.

EH – 24/1/23 – Full Council meeting on 24/1/23 consider the draft Local Plan, a week later there is a normal Full Council meeting. All parishes meeting on 6/2/23, focusing on the Local Plan (teams meeting).

23.7 Reports from Parish Councillors on Meetings attended since 08/12/22

Planning Committee 19/12/22 – five applications were considered with no objections, 9/1/23 – two applications considered with no objections. The applications included plans to demolish the three shops between the Coop and Tesco and replace them with a three storey building comprising two retail units on ground floor and flats above. We did not object but have raised concerns about how the construction will be managed.

Village Hall Committee – Nothing new to report

23.8 Budget update and quarterly report ([Appendix 2a](#), [2b](#), [2c](#), [2d](#))

Council noted the quarterly report.

Council noted the current budget position which was in line with expectations.

Council **RATIFIED** the list of payments from 1/12/22 to 31/12/22 totalling **£28,005.79**.

23.9 Skatepark Update

The Clerk had advised Canvas Spaces of the council decision and requested that they revise the design to meet the original specification. We are awaiting their costs for holding an additional public meeting and a briefing session for councillors to talk through the revised design. They have issued an invoice for their work to date. The Clerk has reminded them of the terms of the tender, which indicated that first stage payment would be due upon commencement of works on site.

23.10 To Agree Response to PCC Consultation on Police Spending Priorities ([Appendix 3](#))

Council agreed that they wished to submit a response requesting additional neighbourhood policing resources, locally based in the community.

23.11 Booker Green Update

The Clerk is awaiting confirmation from the District Coastal Engineer that the revised wall design is acceptable and what licenses/permissions are required before we can proceed.

23.12 *To Approve Installation of LED lighting throughout Bracklesham Barn to be funded via S106 contributions held at CDC ([Appendix 4](#))

Council agreed to appoint supplier B on the basis that they guarantee the job as a fixed price contract. Clerk to apply to CDC for S106 funds to pay for the works.

23.13 *To Approve Appointment of Design and Planning Contractor for Downview Pavillion Alterations and Upgrade ([Appendix 5](#))

Council agreed to appoint supplier A.

23.14

***Staffing Update**

Council noted the update from the Chair of the Staffing Committee.

Minute ref	Action	Responsible
23.6	Add response to the revised NPPF consultation of February Full Council agenda.	CLERK
23.10	Clerk to submit response to PCC consultation	CLERK
23.12	Clerk to apply to CDC for S106 funds and advise successful electrical contractor.	CLERK
23.13	Clerk to advise successful planning consultant.	CLERK