



**MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY 12<sup>th</sup> DECEMBER 2022 AT  
1.00PM AT BRACKLESHAM BARN**

**EWBPC COUNCILLORS** Brian Reeves (BR) Richard Ford (RF)  
**PRESENT** Alan Witcher (AW) Joanna El-Batal (JEB)  
Joe O’Sullivan (JOS) James Salamon (JS)  
Doug Holden (DH) Pamela Kensington (PK)  
Emma Cox (EC)

**OTHER COUNCILLORS** Elizabeth Hamilton (EH)  
**PRESENT**

**APOLOGIES** Mike Dicker (MD)  
Toby Wilsher (TW)  
Pieter Montyn (PM) WSCC  
Susan Taylor (STT) (CDC)  
Graeme Barratt (GB) CDC

**IN ATTENDANCE** Parish Clerk, Deputy Clerk, 6 members of the public

**22.137 Declarations of Interest and Dispensation Requests**

None

**22.138 Public Questions**

None

**22.139 To Approve Skatepark Design and Agree to Proceed with Planning Application [\(Appendix 1\)](#)**

Council had been provided with a report on the implications of accepting or rejecting the proposed design which was significantly outside of the tender specification and breached the council’s own rules for transparency and procurement. The Council had sought legal advice on the matter and been advised that it would not be prudent to proceed with the proposed design within the current tender process.

*Council **RESOLVED** that taking account of the legal advice they would not proceed with the design as presented. There were three abstentions.*

Four options were outlined on how to proceed:

- 1) Continue the existing tender process and ask Canvas Spaces to prepare a new design that meets the specification.
- 2) Scrap the tender process, re-draft the specification and seek council approval to begin again.
- 3) Split the current design in two phases and deliver half of the design within this tender process and seek council approval the begin phase two.
- 4) Scrap the entire process.

Following a detailed discussion council agreed that the best way forward would be to go back to Canvas Spaces and ask them to produce a new design within the original design specification (option1).

*Council **RESOLVED** to go back to Canvas Spaces and request that they produce a new design within the original tender specification. There were two abstentions*

A member of the public requested that the final design area be marked out on the field so that members of the public could understand the scale of any proposal.

Minute ref	Action	Responsible
22.139	Clerk to advise Canvas Spaces that the design will not be accepted and that a new design must be produced within the existing specification.	CLERK
22.139	Clerk to negotiate with Canvas Spaces costs of any additional design iterations and inform Council and Skatepark Group.	CLERK