



## EAST WITTERING & BRACKLESHAM PARISH COUNCIL

### MINUTES OF THE ASSETS AND OPEN SPACES COMMITTEE MEETING HELD ON 7<sup>th</sup> November 2022 at 2.00pm AT BRACKLESHAM BARN.

**Present:**

Alan Witcher (AW)  
Brian Reeves (BR)  
Richard Ford (RF)

James Salamon (JS)  
Joanna El-Batal

**Apologies:**

Doug Holden

**Also in attendance:**

Sam Tate, Parish Clerk  
Tracey Glithero, Deputy Parish Clerk

22.15 **Declarations of interest**

None

22.16 **Minutes of the meeting held on 9<sup>th</sup> May 2022**

Agreed

22.17 **Bracklesham Barn Update**

1. **Financial update:** the Barn is performing as expected and income is on target for the year.
2. **Changing places toilet update** We are still seeking additional quotations for the work. The opportunity has been listed on HM contracts finder due to the overall value (over £25,000).
3. **Energy decarbonization update** – Two quotes have been received for solar/battery installations; one has been received so far for reinstating the ground source heat pump. We are currently getting quotes for replacing the lighting with a low-energy LED system.

22.18 **Bracklesham Park Update**

1. **Ditch works update** We are awaiting final clearance of the tree stumps. This will be done when the ground is dry enough to get machinery on site.
2. **Teen shelter update** Following a spate of anti-social behaviour and issues with corrosion and rusting, the teen shelter will be removed at the end of the month.
3. **Outdoor gym update** The contractor are awaiting delivery of a part from abroad. Works will be completed as soon as it clears customs.

We continue to investigate upgrades to play park equipment. Two quotations have been provided and we await a third.

22.19 **Downview Open Space Update**

1. **Skatepark update:** Public meetings have concluded. The online portal is open for



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public comments and feedback until 16<sup>th</sup> November. Wessex Avenue and Downview Close residents have raised a number of issues for consideration that relate to the wider area at Downview.

Final designs and a detailed report will be presented at the December Parish Council meeting.

The Bowls Club have raised concerns about car parking capacity on the site. We have placed a wildlife camera on the entrance capture vehicle movements and analyse car park usage.

Canvas Spaces have requested a topographical survey of the site at a cost of £800 this will be funded by the Skatepark Group but commissioned by the Parish Council.

2. **Pavillion Update:** We are seeking quotes for the design work for the pavilion upgrade at the moment – we have £38K in grant funding to be spent on the pavilion by June 2023.

3. **Creation of a working group to review future facilities:** Residents surrounding at Downview had requested a number of improvements to the wider area.

*The committee **RESOLVED** to form a working group comprised of representative from the Parish Council, Downview Hall, Football Club, Bowls Club, Skatepark Group and residents.*

The Clerk to arrange a date for first meeting, following Cllr Ford providing relevant contact details from residents and user groups.

22.20

### **Booker Green Update**

Nothing new to report – The Clerk asked if the committee would allow the use of the green by the Natural Surf School again in 2022 if we are approached for permission. The committee agreed that if permission was requested it would be granted.

22.21

### **Urgent Matters**

None

Signed \_\_\_\_\_

Date \_\_\_\_\_