

EAST WITTERING & BRACKLESHAM PARISH COUNCIL



MINUTES OF THE PARISH COUNCIL MEETING HELD ON THURSDAY 9th JUNE 2022 AT 7.00PM AT BRACKLESHAM BARN

<u>EWBPC COUNCILLORS PRESENT</u>	Brian Reeves (BR) Pamela Kensington (PK) Alan Witcher (AW)	Joanna El-Batal (JEB) Richard Ford (RF) – attended via zoom but did not participate in voting.
<u>OTHER COUNCILLORS PRESENT</u>	Pieter Montyn (PM) WSCC Elizabeth Hamilton (EH) CDC	Graeme Barratt (GB) CDC Susan Taylor (STT) CDC
<u>APOLOGIES</u>	Joe O’Sullivan (JOS) Toby Wilsher (TW) Emma Cox (EC)	Doug Holden (DH) James Salamon (JS)
<u>ABSENT</u>	Mike Dicker (MD)	
<u>IN ATTENDANCE</u>	Parish Clerk	

The meeting opened at 7.00pm

22.59 Minutes of the Council’s Meeting Held on 12th May 2021

The minutes of the meeting held on 12/05/22 were agreed as a true record and signed by the chair.

22.60 Declarations of Interest and dispensation requests

None.

22.61 Chairman’s Announcements

The village clock has stopped working on the northern face. A service visit has been requested which is expected in August. The cost will be £650 + VAT, plus any new parts required.

22.62 Update on actions from previous meetings

Completed. Chair suggested that Nick Cheshire be invited to the next planning committee meeting.

22.63 Public Questions

None.

22.64 District and County Councillors reports

PM – Bus service consultation is live and all are encouraged to respond. County Local Forum takes place next week at County Hall. Please advise PM of any questions in advance of the meeting. Clappers Lane appeal starts on Tuesday 14/6/22. All encouraged to attend to show the strength of local feeling.

GB – Members bulletin has been circulated. GB is trying to convene a Peninsula Community Forum meeting to look at the GLAM mini-holland cycle routes project – hopefully this will take place within the next 4-6 weeks.

EH – Culture Spark procession at the Canal Basin takes place tomorrow at 5pm from Priory Park to the Canal Basin. The route will go through the centre of Chichester – a map is on the CDC website.

STT – A number of disappointing and contradictory planning appeal decisions have been made recently – Church Road and Earnley Concourse decisions have been found in favour of the appellants. The appeal at Madgwick Park (next to Goodwood motor circuit) has also been lost,

however the Raughmere appeal at Lavant was dismissed on the basis that the noise from Goodwood motor circuit would be unacceptable. CDC have written to the Secretary of State asking for guidance given the lack of consistency from inspectors at the Planning Inspectorate and querying where this leaves CDC.

22.65 Reports from Parish Councillors on Meetings attended since 12/05/22

Planning – met on 16/5/22 and 6/6/22 minutes have been circulated.

Police Focus Group (18/5/22) – BR & ST attended. New Chichester District commander was in attendance. We fed in our concerns and issues – we are to be allocated additional resources for the peak summer month.

Kosy Kot (19/5/22) – ST attended. CDC are considering options for improvements at Kosy Kot. ST requested that in line with feedback from the Vision, any improvements should address issues around beach access and better navigation of the site for wheelchairs and pushchairs.

Annual Parish Meeting (19/5/22) – 7 members of the public and 7 Parish councillors attended. Members of the public raised a number of questions about infrastructure and how this is considered within the nation planning policy framework.

CDALC (6/6/22) – Pamela Kensington attended – notes had been circulated. Main points of discussion: water & sewage issues, lack of PCSO visibility and inconsistency in planning decisions.

22.66 Budget update

Council noted the current budget position which was in line with expectations.

Council **APPROVED** the list of payments from 1/5/22 to 31/5/22 totalling **£33,074.50**

22.67 Internal Auditors Report.

Council received the report and noted the comments.

22.68 Approval of the Annual Governance and Accountability Return (2021/22) Part 3

1. Council reviewed the annual governance statement and agreed that all of the conditions had been met.

*Proposed by the Chairman council **APPROVED** the annual governance statement for signature by the Chairman and the Clerk.*

2. Council reviewed the annual financial and accounting statements including:

- Asset register
- Bank reconciliation
- Reserves reconciliation
- Balance sheet
- Income & Expenditure for FY 2021-22

*Proposed by the Chairman council **APPROVED** the financial and accounting statements for signature by the Chairman and the RFO.*

The documents were signed by the relevant parties in order to be sent to the external auditors for review.

22.69 Skatepark Update

Canvas Spaces have been instructed by the council and are commencing work. A stakeholder workshop is due to take place on 29th June, with a user workshop following on 30th June. This will ensure that key issues, concerns, requirements and aspirations are adequately recorded and considered in the design of the skatepark.

JEB – requested a regular written report from RF on the skatepark progress to help everyone keep track of what is happening. RF replied that he was happy to provide written information as the project proceeds, but at the moment there is nothing to report until meeting dates are confirmed.

PK requested that rather than Cllr Ford preparing the reports, Canvas Spaces provide us with written updates as the project progresses, to be shared with councillors to monitor progress.

22.70 Vision Update.

The shop questionnaire has not yet been compiled – a zoom call is planned for 13/6/22 to progress this.

The Clerk requested that members of the BREW Vision group let her know their availability for a meeting next week to progress the project.

Signed _____ Chair

Date _____

Summary of Actions

Minute number	Action	Person Responsible
22.62	Clerk to invite Nick Cheshire to next planning meeting	CLERK
22.68	Clerk to submit AGAR papers to auditor	CLERK