



EAST WITTERING & BRACKLESHAM PARISH COUNCIL

MINUTES OF THE COUNCIL MEETING HELD ON THURSDAY 10TH FEBRUARY 2022 AT 7.00PM AT BRACKLESHAM BARN

EWBPC COUCILLORS

PRESENT

Brian Reeves (BR)
Pamela Kensington (PK)
Toby Wilsher (TW)
Alan Whitcher (AW)
Doug Holden (DH)

Joanna El-Batal (JEB)
Mike Dicker (MD)
Emma Cox (EC) Joined at 7.10pm
Richard Ford (RF)
James Salamon (JS)

Elizabeth Hamilton (CDC Councillor)
Pieter Montyn (WSCC Councillor)

APOLOGIES

Joe O'Sullivan (JOS)
Susan Taylor (CDC Councillor)
Graeme Barratt (CDC Councillor)

IN ATTENDANCE

Parish Clerk and 3 members of the public

22.01 Minutes of the Council's Meeting Held on 9th December 2021

The [minutes of the meeting held on 9/12/21](#) were agreed as a true record and signed by the chair. Cllr Dicker requested that CDC's [response](#) to the 5year housing supply question be published.

22.02 Declarations of Interest and dispensation requests

1) Request for dispensation from Cllr El-Batal for matters regarding the Rotary Club and the West Wittering Allotment Association.

*Council **RESOLVED** to grant the dispensation*

2) Request for dispensation from Cllr Ford for matters regarding the Skatepark Group
*Council **RESOLVED** to grant the dispensation*

3) Request for dispensation from Cllr Cox for matters regarding the Skatepark Group
*Council **RESOLVED** to grant the dispensation*

22.03 Chairman's Announcements

1) A volunteer is needed for quarterly footfall count on 01/03/22 at 5pm in East Wittering. JEB and DH volunteered.

2) Earnley Parish Council has contacted the council to discuss the possibility of cooperating on the defence to the Clappers Lane planning appeal. A condition of their cooperation would be that EWBPC support the principle of no right turns being permitted from the new development. Earnley intend to request Rule 6 Status at the appeal. The council did not feel that they could cooperate on this basis, so will kindly decline the offer.

3) A draft of the new Bowls Club lease will be circulated to councillors next week. Please can they advise the Clerk of any concerns asap so that the granting of the new lease can be formally resolved at the next council meeting on 10/3/21.

4) The Hundredsteddle Barn judicial review has upheld the planning inspector's judgement, construction appears to have started on site.

22.04 Update on actions from previous meetings

All completed.

22.05 Public Questions

None

22.06 District and County Councillors reports

PM: Budget is expected to be approved 18th February. Anticipated increase in council tax is 4% for the WSCC element. The budget is balanced and includes a large capital element for road improvements and a large element for adult social care.

Next County Local Forum is taking place on 1/3/22 at the Grange in Midhurst. Members of the public are encouraged to submit their questions.

EH: All parishes meeting took place on 7/2/22. Presentations had been circulated to members. Budget is due to be finalised at the end of February.

22.07 **Reports from Parish Councillors on Meetings attended since 09/12/21**

Planning committee had met on 20/12/21 & 31/1/21.

Assets & Open Spaces Committee had met on 7/2/22.

Church Road Appeal – 3 meetings on 10/12, 14/12 and 31/1 to coordinate responses with WW Parish Council. Appeal is being heard from 1/3/22 to 8/3/22 at WW Memorial Hall. We need people to attend on each day.

All Parishes meeting took place on 7/2/22. PK and AW attended. Presentations and meeting report had been circulated.

Community Wardens Panel – 10/2/22. Meeting has been rescheduled as it was not quorate.

Culture Spark – TW has attended a number of meetings. TW is leading the lantern making project for EWBPC and has attended a lantern making workshop and is currently planning for a lantern parade, to take place in late July/early August. Will be looking to bid for funding to support the event.

22.08 **Budget update**

Council noted the current [budget position](#) which was in line with expectations.

*Council **APPROVED** the [list of payments from 1/11/21 to 31/1/22](#) totaling **£75,610.56**.*

The Chairman had checked and signed the bank reconciliation.

22.09 **To consider how the council wish to mark the Queen's Platinum Jubilee**

Council were advised that there is a national beacon lighting event taking place at 9.45pm on Thursday 2nd June 2022. The Royal British Legion (RBL) are holding a market in their car park on Friday 3rd June and a Children's Party on Saturday 4th June at the Legion. A local group who organise a roving artisan craft market are keen to organise a street market on 2/8/22. Representatives were in attendance. EC, JEB, TW & DH volunteered to help on the day.

*Council **RESOLVED** to support the Jubilee by hosting a joint event with the local artisan craft market organisers. EWBPC to arrange road closure and insurance. £250 available from CDC to support Jubilee events. Clerk to speak to Ridley's Amusements re. availability.*

22.10 **To approve issuing the Invitation to Quotation for the Skatepark project**

Cllr Ford advised that the Assets & Open Spaces Committee members had reviewed the final Invitation to Quotation (ITQ) paperwork which had been shared with council members. The committee recommended that the council proceed to issue the ITQ.

*Council **RESOLVED** to issue the Skatepark ITQ.*

22.11 **War memorial update**

Council were advised that the war memorial needed some additional names adding and the RBL had requested help from the Parish Council in funding this work. The Clerk advised that

£750 remained in the community grant fund that could be allocated towards the costs of the work.

*Council **RESOLVED** to allocate the funds for the works to the war memorial up to a maximum of £750 to be funded from the remaining community grants budget. The RBL to be responsible for ensuring that all names are correct and families have approved their inclusion.*

22.12 **Vision Update**

Terra Firm would like to begin work on detailed proposal designs for Bracklesham Village Centre, East Wittering Village Centre and Booker Green/Shore Road. In order to prepare the designs, topographical and services searches for the site were required. Quotations for the work had been provided.

*Council **RESOLVED** to approve Terra Firma expenditure of up to £5,500 from CIL reserves to complete topographical and services surveys of East Wittering Village Centre, Bracklesham Village Centre.*

WSCC had advised that any road schemes for Bracklesham and East Wittering would need to show evidence of detailed consultation with businesses and residents directly affected and recommended that the Parish Council undertake this work as a priority to inform the detailed designs.

*Council **AGREED** to form a working group comprised of DH, RF BR JEB to plan how this should be done.*

Clerk to contact CDC business rates dept to see if they have a list of business rates payers.

Minute number	Action	Person Responsible
22.03	Clerk to advise Earnley Parish Council that we cannot support their condition for joint working on the Clappers Lane appeal, but we remain open to cooperation where possible	CLERK
22.03	Clerk to circulate draft Bowls Club Lease when it is available	CLERK
22.09	Clerk to contact Ridley's Amusements re. event on 2/6/22 and to submit road closure request.	CLERK
22.10	Clerk to advise Hampshire Services that the Skatepark ITQ has been approved and can proceed.	CLERK
22.11	Clerk to advise RBL that we can assist with the War Memorial works to a maximum of £750.00.	CLERK
22.12	Clerk to advise Terra Firma to proceed with survey and site searches.	CLERK
22.12	Clerk to arrange meeting date for Vision shops working group.	CLERK