



EAST WITTERING & BRACKLESHAM PARISH COUNCIL

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MINUTES OF THE ASSETS AND OPEN SPACES COMMITTEE MEETING HELD ON 2ND AUGUST 2021 at 2.00pm AT BRACKELSHAM BARN.

Present:

Brian Reeves (Chair) BR
James Salamon (JS)
Alan Witcher (AW)
Doug Holden (DH)

Apologies: Richard Ford (RF)

Also in attendance:

Sam Tate, Parish Clerk
Cllr. P. Kensington

21.18 **Election of Chairman**

Brian Reeves was elected Chairman

21.19 **Declarations of interest**

None

21.20 **Minutes of the meeting held on 4th May 2021**

Agreed

21.21 **Bracklesham Barn Update**

Most hirers had now returned and bookings were increasing all the time. We have also had a lot of enquiries for weddings next year.

Repairs were being completed in times when they could fit around hirer activity and were underway.

Two quotes had been received for the AV equipment upgrade. The third contractor had not yet completed their quotation. Clerk will contact CDC to see if they will accept two quotes for S106 funding at this stage.

Cinema re-starting in new year.

21.22 **Bracklesham Park Update**

Ridley amusements had requested that they be allowed to visit from 19th August to 31st August, trading from 21st-30th. The Clerk recommended that permission be granted, on the same rental terms as in previous years (£1350 rental and £1000 refundable damage deposit).

*The committee **RESOLVED** to permit Ridley's amusements to attend on the terms outlined by the Clerk.*

Hedge trimming – the clerk is currently sourcing getting quotes for work to be carried out in October.

Clerk to contact CDC waste services re. possibility of adding an extra bin in the far corner.

Football has re-started – committee agreed to continue the free let of the pitches and changing facilities.

21.23

Downview Update

A pre-engagement questionnaire had been sent to the suppliers on the ESPO framework agreement to ascertain if the parish council approach to procurement of the skatepark was feasible. Three of the suppliers had responded that the proposed approach would be acceptable. One had responded that they would only be interested in tendering for the construction once the design, planning and funding was in place and one had not responded. The Clerk advised that on this basis she recommended that the council proceed to launching a competition under the ESPO framework to appoint a contractor, at no risk to the Parish Council at this stage.

Bowls club lease is due for renewal in 2023, so we should begin a lease review asap. Clerk to contact Bowls club and suggest renegotiation begins in September 2021 to provide security of tenure so the club can progress improvements and funding applications.

Pavillion funding application has been submitted.

21.24

Booker Green Update

The council have received a number of complaints (and a few compliments) on the surf school using the green, although these seem to have abated in recent weeks. The Clerk recommended that the proprietor be invited to the November meeting to discuss how the season had gone and to review if permission should be granted again for next year.

21.25

Urgent matters

Councillors are still needed for the Vision working groups

Cllr Salamon will lead parks & open spaces.

Cllr Holden will lead Bracklesham village.

Cllr Reeves will lead Booker Green.

Cllr. O’Sullivan will lead East Wittering village centre.

Signed _____

Date _____
