



**MINUTES OF THE PARISH COUNCIL MEETING HELD ON THURSDAY 10 JUNE 2021 AT
7.00PM AT BRACKLESHAM BARN**

EWBPC COUNCILLORS Brian Reeves (BR) Richard Ford (RF)
PRESENT: Pamela Kensington (PK) Alan Whitcher (AW)
Doug Holden (DH) Emma Cox (EC)
Mike Dicker (MD)

Susan Taylor (STT) (CDC Councillor)
Graeme Barratt (CDC Councillor)
Pieter Montyn (PM) (WSCC Councillor)

APOLOGIES: James Salamon (JS)
Joe O’Sullivan (JOS)

ABSENT: Elizabeth Hamilton (EH) (CDC Councillor)
IN ATTENDANCE Parish Clerk and 8 members of the public

21.67 Minutes of the Council’s Meeting Held on 20th May 2021.

Accepted.

21.68 Declarations of Interest and dispensation requests

None

21.69 Chairman’s Announcements

The Chairman announced that former Councillor Ray Lowe had died. Mr Lowe had served on the council for over 40 years, serving as Chairman for a number of years and had been a dedicated servant of the local community, raising and lowering the flag at the war memorial every day. The Chairman expressed the condolences of the Council to Mr Lowe’s family and proposed that a donation of £50 be sent to St Richard’s in lieu of flowers as per the family request on behalf of the council. At the proposal of the Chairman the meeting then observed a minute’s silence.

21.70 Update on actions from previous meetings

All had been completed.

21.71 Public Questions

None received in advance of the meeting

21.72 District and County Councillors reports

GB – Season of Culture is starting in March 2022. Capacity at West Wittering car park is still reduced to about 2/3 of normal operations. Pre-payment of tickets has led to significant improvements in traffic congestion issues. Graeme Barratt requested that all parishes begin feeding back any sewage incidents to help bolster a formal complaint being lodged against Southern Water by CDC. The planning application for 70 homes in Church Road had been refused.

STT – No additional information to report.

PM – Roadworks commencing 14/6 on the A286 at Dell Quay will be in place for 2 weeks, traffic control will be in place for 1 week. BT Open reach will also be doing works that require signal control in Rookwood Road, West Wittering w/c 16 June. PM has two committee appointments at WSCC, finance & scrutiny and inshore fisheries. He is also the WSCC rep. for

the Harbour Conservancy. COVID rates are starting to rise very slowly in the area, this is being monitored.

21.73 Reports from Parish Councillors on Meetings attended since 08/04/21

Planning committee had met on 24/05/21 and 9 applications were considered.

MPP had met on 7/6/21. The meeting was well attended and included a detailed update of the CHASM project which is looking at environmental factors that may be driving the severe drop in lobster numbers in the inshore fishing waters.

Staffing Committee – 1/6/21. Minutes had been circulated.

Youth Club – Committee meeting held on 27/5/21. Cllr Ford attended.

21.74 Finance

21.74.1 The Chairman had previously agreed and signed the bank reconciliation.

21.74.2 The council received a statement of the current financial position and budget monitor.

21.54.3 The council received the list of payments made between 01/05/21 and 31/05/21 totalling **£18,290.80**.

*Council **RESOLVED** to ratify the bank reconciliation, finance reports and payment schedule.*

*Council **RESOLVED** that in future finance will be considered on a quarterly basis, as required in the council financial regulations, section 2, para. 2.2. Any variance in the budget greater than 10% of projected spend between quarterly reviews will be reported to council at the next council meeting.*

21.75 Budget Update

The Clerk advised that the current year budget was looking healthier than originally forecast. Grant funds for the Barn that had been anticipated in the previous financial year had in fact slipped to the current financial year, whilst the council had applied for an £8000 re-start grant, which had not been budgeted for. More regular hirers that initially anticipated had also resumed classes. This meant that income was expected to be higher than the £15,600 forecast and would hopefully take pressure off the need to use general reserves.

21.76 Water Quality Monitoring

The MPP was conducting research into the factors driving the decline in lobster numbers in the inshore waters off the coast. As a part of the project, it has deployed a Sonde device in Bracklesham Bay, which can detect particles and pollutants in the water. The device can show clear signals when sewage and discharge events occur and their effects upon water quality. The Clerk had sought a cost from the environment agency for placing another device in the mouth of Pagham Harbour capture data on the impacts of sewage discharges from Sidlesham WWTW on the protected waters of the SPA. The price would be £350 per month.

*Council **RESOLVED** to fund the deployment of a second Sonde device in the mouth of Pagham Harbour for 4 months. To be reviewed after three months. Other Parishes to be invited to contributing to extending the period of deployment.*

21.77 Housing and Development Update

The planning inspector has found in favour of the appellant for the Hundredsteddle Farm Grain Store application. The inspector has also awarded substantial costs to the appellant.

The CDC planning committee had refused the application for 70 homes West of Church Road at their meeting on 9/6/21. An early appeal by the developer was anticipated.

Graham Bellamy Associates were working on the traffic analysis looking at the cumulative effects of all proposed developments to help give an evidence-based response to traffic concerns.

Deployment of the Sonde device will help to gather evidence of impacts of the sewage issues on the SPA at Pagham Harbour.

Surface Water issues still need to be evidenced; we need to commission an engineer to provide detailed information on surface and waste-water flows from the proposed volume of new development.

The Chair recommended that the MHWG be contacted to see if they have relevant survey data they can share to evidence the wide variety of wildlife currently inhabiting in the proposed development sites.

The Chairman also recommended that a simple reporting form be devised so that residents can report incidents of foul water and sewage infiltration into home and surface water flooding incidents in homes and gardens so that a database of evidence can be built.

A member of the public asked why the onus was on the parishes to provide evidence? The Chairman explained that at present planning law and the National Planning Policy Framework (NPPF) contained a presumption in favour of sustainable development. The law only allows the district council to consider the application in front of it, which makes it very difficult for them to consider wider and cumulative effects. They will be relying upon the parishes to put this information in front of the planning inspector if applications come to appeal.

Action: Clerk to contact MHWG to request any relevant survey data.

Action: Clerk to look at developing a reporting mechanism to record flooding, waste-water and sewage incidents.

Action: Clerk to seek quotations for completing the surface water and drainage reports.

Action GB will write to local parishes to seek support and funding the deliver the various strands of work.

21.78 BREW Vision update

The survey had now closed. To date 270 on-line responses had been received, along with 57 paper responses (although more were still coming in via post) and 46 emails from members of the public. In addition, the drop in event on 28/5/21 had been well attended and more feedback had been provided at the event.

An interim report analysing the on-line responses had been sent to councillors. A full report incorporating the paper-based, email and event responses would be ready for consideration at the 8th July council meeting.

21.79 Youth Worker Update

The new full-time youth worker for the Western Manhood, Robbie Khan, had now been appointed and would start work on 17/6/21.

As per previous council resolution 20.51 the post was employed by Youth Dream Selsey, with EWBPC funding £10,000 of the annual salary costs.

Robbie's first day in the Witterings will be on 18/6/21. The Clerk has arranged a series of meetings for him with key contacts in the community. Robbie will work Mon-Fri, mostly from lunchtime through to early evening. The expectation is that he will visit each of the local schools (East & West Wittering Primary, Birdham Primary and the Academy Selsey) one day a week as well as supporting local youth groups and the youth club and undertaking informal detached work in local parks and spaces. He will also help to organize and deliver the school holiday activity clubs.

Robbie will be invited to attend the July meeting to meet councillors.

The Clerk had been working on the school holiday club scheme for local families to provide affordable childcare for the entire duration of the summer holiday and was working with Youth Dream on a joint funding bid to WSCC to provide 150 daily hot meals for families entitled to free school meal provision over the summer holidays.

*Council **RESOLVED** to subsidise the holiday club by £2.50 per child per day as in previous years to keep the cost to families limited to £10 per child per day.*

21.80 Skatepark Update

Cllr Ford advised that Hampshire County Council have been engaged to run the procurement of this project using funds donated by the Skatepark Group. At present they are awaiting the release of an updated procurement framework agreement specifically for skatepark delivery, which will help to streamline the process and minimise the costs of developing the final contracts.

21.81 Staffing Matters

The meeting was closed to the public at this time.

The council reviewed the recommendations of the staffing committee meeting held on 1/6/21 and agreed that they should be implemented.

*Council **RESOLVED** to adopt the recommendations of the staffing committee meeting held on 1/6/21*

THE NEXT MEETING OF THE PARISH COUNCIL WILL BE HELD THURSDAY 8th JULY 2021 AT 7PM AT BRACKLESHAM BARN

These minutes are in draft form until approved by the council at the next meeting and may be amended by resolution. Copies of all unapproved minutes, agendas and more information about East Wittering and Bracklesham Parish Council can be found on the Parish Council's web site: www.ewbpc.org.uk.

Signed _____ Chair

Date _____

Summary of Actions

Minute number	Action	Person Responsible
21.76	Liaise with MPP and EA to ensure deployment of Sonde sensor in mouth of Pagham Harbour.	Clerk
21.77	Contact MHWG to request any relevant survey data.	Clerk
21.77	Develop a reporting mechanism to record flooding, waste-water and sewage incidents	Clerk
21.77	Seek quotations for completing the surface water and drainage reports.	Clerk
21.77	Write to local parishes to seek support and funding the deliver the various strands of work.	GB
21.79	Finalise details of holiday play scheme, to be offered to residents at a cost of £10 per child per day.	Clerk
21.81	Implement recommendations of staffing committee	Clerk