



EAST WITTERING & BRACKLESHAM PARISH COUNCIL

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MINUTES OF THE ASSETS AND OPEN SPACES COMMITTEE MEETING HELD ON 4th May 2021 at 11.00am VIA ZOOM.

Present:

Brian Reeves (Chair) BR

Richard Ford RF

Also in attendance:

Sam Tate, Parish Clerk

Cllr. P. Kensington

Cllr. D. Holden

Cllr. A Whitcher

Apologies: None

Absent: Darren Banks (DB)

Emile Kott (EK)

James Salamon (JS)

21.09 **Apologies for absence**

None. The Clerk advised that the committee was not quorate but that the meeting could proceed, with any decisions being made under the scheme of delegation.

21.10 **Declarations of interest**

None

21.11 **Minutes of the meeting held on 1st February 2021**

Agreed

21.12 **Review of current financial statement and budget monitor**

The Clerk advised that at year end Bracklesham Barn had managed to break even. This was largely due to the greater than anticipated support grants that had been successfully applied for to cover the enforced closure of the facility, and significant reductions in running costs and equipment replacement being minimal due to the extended closure.

21.13 **Bracklesham Barn Update**

The Barn was open for children's activities; Kickboxing on a Tuesday afternoon and dance classes on a Saturday morning. The facility would be used as a polling station on Thursday 6th May. The facility would fully reopen to hirers on 17th May, with classes being run under the same protocols and restrictions as in the Autumn. It was hoped that normal operations would resume after the final stage of lockdown easing on 21st June, with all remaining restrictions largely being lifted at this time.

The Clerk requested permission to complete maintenance repairs to the Barn to the value of £3,200 to remedy a number of minor issues that had accumulated over the past twelve months; e.g. leaking taps, lost tiles, damaged brickwork, repainting in some areas, etc.

The committee agreed that the decision to undertake the repairs be taken under the existing scheme of delegation.

21.14 **Bracklesham Park Update**

Ridley's amusements had attended over the weekend, although the weather had not been conducive to high visitor numbers and they had left site early due to the storm on Monday 3rd May.

The new benches had been delivered for Bracklesham Park and would be installed as soon as possible.

The Clerk advised that there is currently a problem with the wetpour surfacing in Bracklesham Play park, which is starting to lift and degrade in places. A site visit is being arranged with Rhythm and Hues who completed the most recent repairs on a separate area of the park to seek their advice on if the problems can be repaired, or if it cannot on cost effective solutions to the ongoing maintenance of the surfacing. Complete replacement of all of the surfacing would be very expensive and would likely use the entire playground renewal reserve fund of £40k.

Clerk to advise of outcome of meeting with Rhythm & Hues.

21.15 **Downview Update**

The Clerk requested approval for minor repairs totalling £130 at Downview Pavillion.

The Clerk has spoken to the football club and was waiting for them to confirm a meeting date to discuss the pavilion refurbishment so that the work could be arranged as soon as possible.

Clerk to arrange repairs at Downview Pavillion and to confirm meeting detail with Football Club when known.

21.16 **Booker Green Update**

Shingle clearance would take place at the end of the month.

A request had been received from the Natural Surf School (NSS) to use Booker Green for the Shoreside elements of their tuition classes. The Clerk explained that as Booker Green is a public open space, there is little that could be done to prevent his usage. NSS have prepared a risk assessment for the activities and have requested that they be allowed to access the green via the gate at Barn Walk. The agreed to check the deeds and agreements covering Booker Green, and assuming no issues to approve their use of the gate. If any issues are identified, NSS to be asked to access the green via Shore Road instead.

Clerk to advise NSS of the decision once right of access has been confirmed.

21.17 **Urgent matters**

None

Signed _____

Date _____