



EAST WITTERING & BRACKLESHAM PARISH COUNCIL

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MINUTES OF THE ASSETS AND OPEN SPACES COMMITTEE MEETING HELD ON 1st February 2021 at 10.00am VIA ZOOM.

Present:

Brian Reeves (Chair) BR
Richard Ford RF
James Salamon JS

Also in attendance:

Sam Tate, Parish Clerk
1 x member of the public
Cllr. P. Kensington

Apologies: Emile Kott (EK)

Absent: Darren Banks (DB)

21.01 **Apologies for absence**

Cllr Kott had sent apologies

21.02 **Declarations of interest**

None

21.03 **Minutes of the meeting held on 19 November 2020**

These were agreed as a true record and signed

21.03 **Review of current financial statement and budget monitor**

Thanks to a number of grants and successful funding applications, plus savings in other areas such as utilities, events, etc. it was likely that the budget would not be as badly impacted as first feared. The Clerk was anticipating that by year end the budget would likely have to make only very minimal demands upon the general reserve.

21.04 **Bracklesham Barn Update**

Ongoing maintenance/daily inspections and caretaking was being carried out by Windrush. The Clerk did not anticipate re-opening until easter at the earliest.

21.05 **Bracklesham Park Update**

An enquiry had been received from the Three Veg restaurant re. offering a summer pizza oven service from the park.

*The committee **resolved** to approve the request.*

Clerk to advise Three Veg of rent and terms at £20 per night to be reviewed after 3 months. Agreement to ensure they are responsible for litter picking and clear up at the end of the session as there is a risk of increased rubbish.

21.06 **Downview Update**

Clerk is working with the builders for the pavilion works to agree a start date. Clerk to speak to the football club and ascertain their plans.

*The committee **resolved** to start work on putting together a programme of summer holiday activities.*

20.07

Booker Green Update

The clerk had received a request from a local business to hire a pitch for a coffee van on Booker Green for the summer season. The Clerk explained that this would require a change of byelaws and a release from the covenants which currently prohibit trading on the site.

*Committee **resolved** that a change to byelaws and covenants should be sought to make temporary events easier to stage, but that extended licences should not be granted due to the potential impact on existing local high street businesses.*

Councillor Ford would like to make it easier for events to be staged and requested a meeting of the events working group to look at what can be done to put together a package of items that can be delivered and that external suppliers can bid for in 2022. Councillor Salamon agreed to investigate what can be done.

A request had been received from a local surf school to put in and take out equipment at Barn Walk end of Booker Green but the Clerk awaiting written confirmation of the request before it can be agreed.

20.08

Urgent matters

None

Signed _____

Date _____