



**MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY 23<sup>rd</sup> MARCH 2020 AT BRACKLESHAM  
BARN, BEECH AVENUE, BRACKLESHAM BAY**

**EWBPC COUNCILLORS** Doug Holden (DH) Emma Cox (EC)  
**PRESENT:** Brian Reeves (BR) Joe O’Sullivan (JO’S)  
Emile Kott (EK)  
Susan Taylor (CDC Councillor) (STT)

**APOLOGIES:** Darren Banks (DB)  
James Salamon (JS)  
Becky Salamon (BS)  
Richard Ford (RF)  
Pamela Kensington (PK)  
Dawson Parker (DP)  
Graeme Barratt (BG) (CDC Councillor)  
Pieter Montyn (PM) (WSCC Councillor)  
Elizabeth Hamilton (EH) (CDC Councillor)

**IN ATTENDANCE** Parish Clerk, Assistant Clerk and 2 members of the community  
(from Your Good Morning Call and Home Instead Care Agency).

**20.27 Declarations of Interest and dispensation requests**

None

**20.28 Minutes of the Council’s Meeting Held on 12<sup>th</sup> March 2020.**

The minutes were agreed as a correct record and approved.

**20.29 Public Questions**

None

**20.30 To Receive Reports from District and County Councillors:  
Susan Taylor (CDC) –**

Cllr. Taylor gave the following update: CDC will be focusing all of their efforts on supporting the vulnerable members of the community. Therefore all other business is likely to be affected and run at a minimal level – this could affect things like timescales for planning decisions, etc. Offices will be closed for walk in customers. Residents can still be seen face to face, but this will be by appointment only.

**20.31 To approve the Council Coronavirus Response**

- a) To approve the revised scheme of delegation to allow the council to continue to conduct its business during the coronavirus crisis.
- b) To approve the coronavirus policy
- c) To approve the amended meeting schedule for the duration of the crisis.

*Council **RESOLVED** to adopt the following policies as proposed.*

a) *Scheme of delegation*

b) *Coronavirus policy - pandemic response group to be comprised of JS, BS, EC, BR, DP, STT, JO'S*

c) *Revised meeting schedule*

**20.32 Urgent Matters**

Cllr Cox requested that we add a link to a basic infection control video on to the Council website information page so that people who are assisting neighbours can stay safe.

Annette Reeves gave an update on the Good Morning Call Service and how they were responding to the crisis in the short term and what capacity they had – at the moment they are signposting their contacts to support services but do not have the capacity to undertake home visits or tasks.

Simon McGee from the Home Instead care agency added that at present the focus should be on identifying where vulnerable residents are via doctors surgeries, pharmacies, community wardens, etc. to support them in the short term and educating residents to make sure they are keeping safe in their practices when assisting friends and neighbours.

**THE NEXT MEETING OF THE PARISH COUNCIL WILL BE HELD THURSDAY 23RD MAY AT 7PM AT BRACKLESHAM BARN, BEECH AVENUE, BRACKELSHAM BAY, PO20 8HU**

**These minutes are in draft form until approved by the council at the next meeting and may be amended by resolution. Copies of all unapproved minutes, agendas and more information about East Wittering and Bracklesham Parish Council can be found on the Parish Council's web site: [www.ewbpc.org.uk](http://www.ewbpc.org.uk)**

Signed \_\_\_\_\_ Chair

Date \_\_\_\_\_

## Summary of Actions

Minute number	Action	Person Responsible