



### 19.23 **Reports from District & County Councillors**

**Cllr Susan Taylor:** Cllr Taylor gave an update on the Local Plan Review. The public consultation had now closed, and CDC were analysing the responses. They had received over 1,000 representations so it would take some time.

**Cllr Keith Martin:** Cllr Martin advised the meeting that the Council Tax scheme for 2019-20 had been approved. The Parish precept would remain unchanged at £67.20 Band D equivalent. The District Council had approved a 3.2% increase on the previous year, making the Band D equivalent £160.81. The remaining council tax contribution for West Sussex County Council and Sussex Police was £1573.48 per band D equivalent, **making the total Band D equivalent bill for Parish residents £1801.49.**

**Cllr Pieter Montyn:** Cllr Montyn gave an update on the WSCC budget. The county council has undergone an extensive budget review process in order to try and balance their books. This has been very difficult in order to allow them to continue to meet their statutory obligations in areas such as adult social care (approx. 35% of all costs), children's services (approx. 16% of total costs) without impacting other non-statutory services. Council tax is being increased by just under 5% this year, which for a Band D equivalent property equates to an increase of £66.

Subsidies to non-statutory services are also being cut, including to the subsidised Compass Bus route 150 from Selsey to the Witterings which will no longer be funded. Operation Watershed has been confirmed for another round of funding. Cllr O'Sullivan asked if the proposed cuts to homelessness support were going to be made. Cllr Montyn confirmed that this was the case but added that a £700K fund was being made available to the district councils in order to ease the transition of them having to take on this additional responsibility.

### 19.24 **Reports from Councillors on Committee Meetings and External Meetings Attended Since 14<sup>th</sup> February 2019**

**Bracklesham Youth Football Club** – Cllr Dixon provided an update on the meeting with the football club on 12/3/19, which had been very positive. The club would like to remain at Downview and are happy to sign a licence for the use of the premises. They currently have three teams and would like to expand but are hindered by a lack of coaches. We have agreed to fund a provide a skip so that the Pavillion can be cleared of rubbish at the end of the season and all remaining Parish Council items can be removed from the store room.

The football club will prepare a list of improvements so that the Parish council can begin planning a schedule of works to bring the Pavillion up to an acceptable standard.

A follow up meeting is planned before the end of the month.

### 19.25 **Finance**

**19.25.1** The chair had previously agreed and signed the bank reconciliation.

**19.25.2** The council received a statement of the current financial position including proposed reserve allocations.

**19.25.3** The council received the list of payments and receipts made between 01/02/19 and 28/02/19.

**19.25.4** The council received the budget monitoring report. Cllr Kensington requested that the 2019-20 budget figures be corrected to include the previously agreed figure of £1,500 for beach access maintenance.

*Proposed by Cllr Lawson, Seconded by Cllr O'Sullivan, council RESOLVED to approve the proposed reserve allocations and noted the finance reports.*

*Proposed by Cllr Lawson, Seconded by Cllr Kensington, council RESOLVED to approve the payment schedule.*

**Action: Clerk to correct budget spreadsheet to include £1,500 against cost centre 4610, Beach Access.**

#### **19.26 Neighbourhood Plan Update**

The Chairman gave an update on the meeting with John Dowty, who had worked with the Parish Council on the preparation of the Neighbourhood Plan up to the point that it was halted pending the Local Plan Review at Chichester District Council. Following the hiatus, John is happy to continue, updating the work that has already been done and undertaking any outstanding items. He has quoted a rate of £550 per day, with an estimate of 10 days required to complete the task.

*Proposed by Cllr Parker, seconded by Cllr Whitcher, council RESOLVED agree to accept the quotation of £5,500 from John Dowty to complete the work on the Neighbourhood Plan.*

**Action: Clerk to confirm continuing appointment with John Dowty**

Earnley Parish councillor Keith Martin gave an update on the Manhood Parishes meeting that had taken place at Hunston Village Hall on 21/02/19 to discuss the Local Plan Review. The biggest concerns expressed by all of the attendees were regarding housing numbers and the lack of supporting infrastructure. The Parishes were proposing to work together to fund professional representation on behalf of all the Manhood parishes when the Review is heard by the planning inspector to try and ensure that no additional housing developments are allowed until the supporting infrastructure is in place (e.g. A27 improvements, sewerage upgrades, etc.)

WSCC councillor Pieter Montyn had also attended the meeting and advised the Parish Council that WSCC was a statutory consultee on the Local Plan Review and in their response had highlighted considerable concerns around the proposed link road and how this would be funded. If WSCC are not satisfied that the funding is in place they will not support it. They also have significant unresolved concerns regarding the impact of the proposed scheme on traffic using Wophams Lane and the effects on the junctions with the A286 and the B2201.

A follow up meeting of the Manhood Parishes is planned for 28/3/19

*Proposed by from the Chair, council RESOLVED that the Manhood Parishes should work together as a group to make representations at the Local Plan Review Inspection that we will not support any more development on the Peninsula until the necessary infrastructure is in place.*

#### **19.27 Correspondence Received from Downview Residents Association**

The council noted the letter they had received from Downview Residents Association expressing their concerns that the land in front of Downview Close had been purchased by a local developer and could be at risk of being developed for housing. The owner of the land, Mr Cobden was present at the meeting and asked to address the council to assure them that he has no intention of developing the land for housing.

**Action: Clerk to respond to the residents noting their concerns and advising them of Mr Cobden's assurances.**

#### **19.28 To appoint a contractor for the replacement of the fencing at Downview**

Councillors had considered the quotations. They were concerned that supplier 2 had not quoted for the entire length of replacement fencing, and on the basis of prior experience of the company agreed to appoint supplier number 3, Rhythm & Hues.

*Proposed by Cllr Lawson, Seconded by Cllr Parker, Council RESOLVED to appoint Rhythm and Hues to replace the fencing at a cost of £1848.00.*

**Action: Clerk to arrange fencing installation as quickly as possible.**

#### **19.29 Business Plan Update**

The Clerk had updated the business plan to show progress on the various projects.

**19.30 Tree Planting Event at Downview on 22 March 2019**

The event to plant 105 saplings will take place on Friday 22 March. 90 year 4, 5 & 6 children from East Wittering Primary School will be helping to plant the trees and all will receive a commemorative medal. The trees will be planted in batches of 30, a class at a time. The first batch at 11am, the second at 1pm and the final batch at 1.45pm. Our ground maintenance contractor will pre-dig the holes using a mechanical auger in order to save time. The football club have been provided with a plan of Downview and asked to mark on it the areas where it is safe to plant the trees.

The clerk has ordered biodegradable tree protectors, which if they have not arrived in time for the tree planting, will be affixed as quickly as possible after by the ground maintenance contractor.

The Clerk requested volunteers on the day, to help proceedings run to time.

Cllrs Dixon, Parker and Banks confirmed that they would be able to attend.

**Action: Volunteers to arrive at Downview at 10.45am on 22/3/19**

**19.31 Christmas Lights Update**

The Clerk had spoken to Merlin regarding the lights at Azara Parade. These have not previously been covered by the maintenance contract, and so the Clerk is awaiting a quotation from Merlin for removing the existing faulty lights, installing new LED lights and an external power supply and incorporating them into this years' maintenance contract.

**Action: Clerk to advise Council of cost implications once quote has been received.**

**19.32 Urgent Matters that the Chair Wishes to Bring to the Attention of the Council**

- 1) A volunteer was still needed to assist at the cinema screening of Bohemian Rhapsody on 4<sup>th</sup> April. Over 100 tickets had been pre-sold, but the event would have to be cancelled if there was no councillor willing to cover it. Cllr O'Sullivan volunteered to assist again this month. The Clerk reminded all councillors that their help and commitment was needed to keep the cinema running.

**Action: All to advise Clerk of their availability for Cinema club throughout the year**

- 2) Volunteers were needed for the weekly Wednesday afternoon drop in at the Library from 2pm-3pm. The Clerk requested that all councillors email their availability so that she could complete the rota.

**Action: All to advise Clerk of their availability for the weekly drop in throughout April, May & June**

- 3) The Council had received a request from the Miss Carla Dance Club for a judge for the Bracklesham Has Talent competition on 20<sup>th</sup> April 2019.

**Action: All to advise Clerk of their availability for 20<sup>th</sup> April 2019**

**THE CHAIR CLOSED THE MEETING TO THE PUBLIC AT 8.55 pm**

**THE NEXT MEETING OF THE PARISH COUNCIL WILL BE HELD AT 7.00PM ON THURSDAY 11<sup>th</sup> APRIL 2019 AT BRACKLESHAM BARN, BEECH AVENUE, BRACKLESHAM**

These minutes are in draft form until approved by the council at the next meeting, and may be amended by resolution. Copies of all unapproved minutes, agendas and more information about East Wittering and Bracklesham Parish Council can be found on the Parish Council's web site: [www.ewbpc.org.uk](http://www.ewbpc.org.uk)

Signed \_\_\_\_\_ Chair Date \_\_\_\_\_

## Summary of Actions

Minute number	Action	Person Responsible
19.22	Cllr. Dixon to speak with LBA and RBL, Cllr Lawson to liaise with St Anne's, Clerk to investigate feasibility of installing a plaque on the war memorial.	Cllr Dixon Cllr Lawson Clerk
19.25	Clerk to correct budget spreadsheet to include £1,500 against cost centre 4610, Beach Access.	Clerk
19.26	Clerk to confirm continuing appointment with John Dowty	Clerk
19.27	Clerk to respond to the Downview residents noting their concerns and advising them of Mr Cobden's assurances.	Clerk
19.28	Clerk to arrange Downview fencing installation as quickly as possible	Clerk
19.30	Tree planting volunteers to arrive at Downview at 10.45am on 22/3/19, or to advise Clerk of times they can attend.	Cllr Dixon Cllr Parker Cllr Banks
19.31	Clerk to advise Council of cost implications of replacing lights at Azara Parade once quote has been received.	Clerk
19.32	Councillors to advise Clerk of their availability to help at Cinema club (first Thursday every month) for rest of the year	<u>All Councillors</u>
19.32	Councillors to advise Clerk of their availability to attend the weekly library drop in on Wednesday 2pm-3pm for April, May & June	<u>All Councillors</u>
19.32	Councillors to advise Clerk of their availability to judge the Bracklesham Has Got Talent Show, 1pm-3pm on Sunday 20 <sup>th</sup> April	<u>All Councillors</u>