

UNCONFIRMED

EAST WITTERING & BRACKLESHAM PARISH COUNCIL
MINUTES OF THE MEETING OF THE
BRACKLESHAM PARK/BARN COMMITTEE
16 January 2018 AT 10am at Bracklesham Barn

PRESENT: **Committee Members**

Councillors: Cllr. T. Dixon
Cllr. T. Glithero
Cllr. J. O'Sullivan

IN ATTENDANCE: Mrs. J. Griffith (Parish Clerk)

APOLOGIES: Cllr. D. Parker

18.1 Minutes of the last meeting.

The minutes of the meeting held on 26 October 2017 were confirmed as a correct record and signed by the Chairman.

18.2 The Committee discussed the financial statement for Bracklesham Barn & Park and were pleased with the possible result of a substantially reduced deficit of £5,100 since the restructuring.

18.3 The Committee received a report from the Clerk and an update on the following items.

- a. No Fireworks sign – Provided by Bizcard and installation completed by handyman.
- b. Use of changing rooms – Clerk meeting with new football club manager and report back at next meeting
- c. Microwave – Committee agreed to dispose of microwave
- d. Recycling bin – Clerk purchased for kitchen.
- e. Footpath damage on bridge to Harmony Drive – Clerk instructed handyman to improve surface where water damaged.
- f. Destination sign - Provided by Bizcard and installation completed by handyman.
- g. MUGA and outdoor gym provision – pre installation site visit due. Report back at next meeting.
- h. Roof damage – Storm David followed by Storm Eleanor resulted in some lost tiles. Clerk arranging photographs, estimate and insurance claim.

18.4 To consider the following items:

- a. Gulgen Door Maintenance contract – unanimously agreed not to take out a contract at this time.
- b. Amusement funfair dates and charge. Clerk recommended that the charge be around £1000. Cllr. Glithero to speak to Selsey Town Council to find out what they charge and bring to next meeting.
- c. Electrical certification, Southdown Electrics – proposed by Cllr. Glithero, seconded by Cllr. Dixon the Committee agreed circuit update work estimated at £655,00 + VAT resulting from the circuit testing.
- d. Community Room flooring – the Committee agreed it was worth considering the pros and cons of changing it to a hard floor and would defer to a future meeting.

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- e. Funeral/wake leaflets – defer to next meeting.
- f. Volunteers wanted poster – Unanimously agreed not necessary at the moment.
- g. Local business list – Cllr. Glithero to market the Barn facilities through the list.
- h. Proposed by Cllr. Dixon, seconded by Cllr. O'Sullivan the Committee agreed for Cllr. Glithero to set up Marketing Chimp for Bracklesham Barn.
- i. Updating stage area – the Clerk was asked to forward contact details of those involved in the panto so a meeting can be arranged to discuss requirements.
- j. CCTV provision – defer to next meeting.
- k. Update on the new outdoor Gym and refurbishment of the MUGA. This has been ordered and awaiting improvement in the weather.

18.5 Any other urgent matters to do with the running of the facility that the Chairman wishes to bring to the attention of the Committee. None.

Signed _____ Chairman Date _____